



TASMANIAN SQUASH RACKETS ASSOCIATION INC MEETING

Date: Saturday 22 January 2011 **Time:** 9:30am

Venue: Eastside Squash Centre or via Skype

AGENDA

- 1. PRESENT**
- 2. APOLOGIES**
- 3. CONFIRMATION OF MINUTES**
- 4. BUSINESS ARISING FROM MINUTES**
- 5. CORRESPONDENCE INWARDS & OUTWARDS**
- 6. TREASURER'S REPORT**
- 7. GENERAL BUSINESS**
 - 7.1 Report on 2011 Operational Plan and Budget
 - 7.2 Report Delivery of Development & Participation Programs
- 8. OTHER BUSINESS**
- 9. CLOSE**

Cheryl Unsworth

Secretary

unswdc@bigpond.net.au

Report to Squash Tasmania Committee

From: Manager, Tasmanian Squash Academy

Subject:- 2011 Operational Plan and Budget

Background

Each year the Squash Tasmania Committee approves an Operational Plan and Budget. This is done after the outcome of Squash Tasmania's application for the Sport and Recreation Tasmania State Grant is known.

Once the Operational Plan and Budget is approved expenditures can be made in accordance with the approved budget without further reference to the Squash Tasmania Committee.

Discussion

The attached excel document, "Operational Plan for 2011 Draft #3" shows the project delivery proposal for 2011. The proposed funding allocation including the source of the funding is shown for each project.

A separate report has been prepared on the delivery of development and participation programs funded by the Sport and Recreation Tasmania State Grant.

A balanced budget was initially prepared based on 300 junior members and 450 adult members. An additional allocation of \$5,000 towards prize money for the Tasmanian Open is proposed resulting in a \$5,000 loss.

The Tasmanian Squash Academy ran the Tasmanian Open last year at a loss of around \$3,000 excluding court costs. The Academy will not be able to run the tournament this year unless Squash Tasmania can cover the prize money and tournament registration fees. Squash Australia will provide \$4,000 towards the prize money leaving a balance of around \$5,000. The exact figure will be known closer to the event.

The Academy is endeavoring to secure sponsorship for the event and depending on the amount secured the amount of money required from Squash Tasmania may be reduced.

If the allocation is approved an agreement will need to be negotiated with the Academy regarding the running of the tournament. A report to the Squash Tasmania Committee would be required.

Recommendation

That the Report from the Tasmanian Squash Academy on 2011 Operational Plan and Budget be received and that:

1. The 2011 Operational Plan and Budget attached to this report be approved.

Chris Doig

Manager

Tasmanian Squash Academy

16th January, 2011

Report to Squash Tasmania Committee

From: Manager, Tasmanian Squash Academy

Subject: - Delivery of Development and Participation Programs

Background

Squash Tasmania has received a State Grant for each year from 2006 to 2009 for Development and Participation Programs. These programs have been delivered for Squash Tasmania by the Tasmanian Squash Academy. The Tasmanian Squash Academy has sponsored the delivery costs of the programs.

In 2010 Squash Tasmania was rule ineligible for a State Grant because we had insufficient members in the Northern Region (63 telephone district). We did however receive a Minor Grant on a dollar for dollar basis in 2010. Squash Tasmania was able to deliver the programs associated with this grant with \$12,400 sponsorship from the Tasmanian Squash Academy.

During later part of 2009 and early 2010 the Tasmanian Squash Academy delivered Development and Participation Programs in this region that produced 13 junior members. Squash Tasmania also negotiated an agreement with the Tasmanian Masters that requires all Master's members to be registered with Squash Tasmania as a prerequisite to membership of their association. This resulted in 9 adult members. Therefore, the total number of members in the Northern Region at the time of the application for the State Grant was 22. This was sufficient to qualify us for a State Grant in 2011.

The application to Sport and Recreation Tasmania requested a grant of \$23,600. The "Project Delivery Proposal for 2011 – Development and Participation" which summarises the request for funding is attached. This included funding from Squash Tasmania of \$4,100, sponsorship from the Tasmanian Squash Academy for \$6,600, funding from Squash Australia for \$1,000, funding from participants of \$7,100 and funding from the Professional Squash Coaches Association of \$500.

Squash Tasmania was recently offered a State Grant of \$15,000 that has been accepted based on the following Key Performance Indicators (KPI's). The KPI's were suggested by Sport and Recreation Tasmania based on a combination of the priority indicated in our application and to match the grant money available.

Key Performance Indicators (KPI's) – Tasmanian Squash Rackets Association Incorporated 2011 State Grant Funding

Key Activities, projects and Programs (ranked in order)	What are the outcomes and how will these be measured
Totball promotion: in-school and after school programs	<ul style="list-style-type: none">• Increase the number of junior members from 270 to 300• Visit 20 schools to promote Totball• Engage and assist seven clubs/centres to run after school Totball
Coach development	<ul style="list-style-type: none">• Provide two Level 1 courses• Provide two Totball courses• Provide five updating workshops
Official development	<ul style="list-style-type: none">• Provide 12 refereeing presentations

Discussion

The Tasmanian Squash Academy is prepared to deliver the Development and Participation Programs specified in the Grant Deed.

In order to apply the \$15,000 grant to the projects funding it is proposed to allocate the funding as detailed in the table below.

2011 State Grant Project Deliver		
Key Activities, projects and Programs (ranked in order)	SRT Grant, Squash Tasmania Funding Allocations	
Totball promotion: in-school and after school programs	SRT Grant	\$10,300
Coach development	SRT Grant	\$2,000
	Squash Tasmania	\$800
Official development	SRT Grant	\$2,700
	Squash Tasmania	\$900
Total Funding	SRT Grant	\$15,000
	Squash Tasmania	\$1,700

This funding proposal will be reflected in a separate report on the 2011 Operational Plan and Budget.

It will be recommended that the Tasmanian Squash Academy be engaged to deliver the Development and Participation Programs as detailed above.

Recommendation

That the Report from the Tasmanian Squash Academy on the Delivery of Development and Participation Programs be received and that:

1. The Tasmanian Squash Academy is engaged to deliver the Development and Participation Programs relating to the State Grant at a cost of \$15,000 plus GST.
2. Squash Tasmania allocates \$1,700 Plus GST to the Grant Projects

Chris Doig
Manager
Tasmanian Squash Academy

16th January, 2011

Squash Tasmania 2011 Budget Draft #3, Jan 2011

			2010 \$	2011 \$
			Allocation	Allocation
			Ex GST	Ex GST
Estimated Income				
1	KRA 1	Members' Affiliation	19,000	20,800
2	KRA 1	Tasmanian Squash Academy Sponsorship - Governance, Management and Commercial Interests	9,000	11,000
3	KRA 1	Treasurer and Secretary In Kind - Governance, Management and Commercial Interests	8,660	8,660
4	KRA 2	Tasmanian Squash Academy - Elite Player Development	14,130	7,000
5	KRA 2	Squash Australia - Elite Player Development	900	900
6	KRA 2	Referees In Kind Travel Costs - Elite Development	-	-
7	KRA 2	Participants Travel, Accommodation and Expenses - Elite Development	32,500	66,000
8	KRA 2	Club/Centre Contribution to Coach/Player Travel, Accommodation and Expenses - Elite Development	5,760	20,000
9	KRA 3	Tasmanian Squash Academy Sponsorship - Facilities, Competitions and Tournaments	6,700	23,300
10	KRA 3	Tasmanian Open Subsidy - Facilities, Competitions and Tournaments		4,000
11	KRA 4	Sport and Recreation Tasmania Grant - Development and Participation	10,000	15,000
12	KRA 4	Tasmanian Squash Academy - Development and Participation	15,400	15,300
13	KRA 4	Squash Australia - Development and Participation	1,000	1,000
14	KRA 4	Course Participants - Development and Participation	5,300	7,100
15	KRA 4	PSCAA Contribution - Development and Participation		500
			128,350	200,060
Estimated Expenditure				
1	KRA 1	Expenses - Governance, Management and Commercial Interests (Funded by Squash Tasmania Affiliation)	12,800	12,800
2	KRA 1	Development Manager Functions - Governance, Management and Commercial Interests (Funded by TSA)	9,000	11,000
3	KRA 1	Treasurer and Secretary Functions - Governance, Management and Commercial Interests (In Kind)	8,660	8,660
4	KRA 2	Expenses - Elite Development (Funded by Squash Tasmania Affiliation)	2,750	2,800
5	KRA 2	Coaching for Training and National Event Costs - Elite Development (Funded by Tasmanian Squash Academy)	14,130	7,000
6	KRA 2	Australian Senior Team Travel Subsidy - Elite Development (Funded by Squash Australia)	900	900
7	KRA 2	Participant Travel, Accommodation and Expenses - Elite Development (Funded by Participants)	32,500	66,000
8	KRA 2	Training Court Costs - Elite Development (Court Operators In Kind)	5,760	20,000
9	KRA 3	Matrix Licence Costs & Tournament Subsidy - Facilities, Competitions and Tournaments (Funded from Affiliation)	1,200	5,000
10	KRA 3	Development Manager Functions - Facilities, Competitions and Tournaments (Funded by Tasmanian Squash Academy)	6,700	23,300
11	KRA 3	Tasmanian Open Subsidy - Facilities, Competitions and Tournaments (Funded by Squash Australia)		4,000
12	KRA 4	Development Manager Functions - Development and Participation (Funded by Sport and Recreation Tasmania)	10,000	15,000
13	KRA 4	Development Manager Functions - Development and Participation (Funded by Squash Tasmania)	2,900	5,200
14	KRA 4	Development Manager Functions - Development and Participation (Funded by Tasmanian Squash Academy)	15,400	15,300
15	KRA 4	Development Manager Functions - Development and Participation (Funded by Squash Australia)	1,000	1,000
16	KRA 4	Development Manager Functions - Development and Participation (Funded by Participants)	5,300	7,100
17	KRA 4	Development Manager Function - Development and Participation (Funded by PSCAA)		500
			129,000	205,060
Profit (Loss)			-\$ 650	-\$ 5,000