



TASMANIAN SQUASH RACKETS ASSOCIATION INC MEETING

Date: Friday 14 May 2010 Time: 7:00pm

Venue: Skype Trial Meeting

AGENDA

1. PRESENT

2. APOLOGIES

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4. BUSINESS ARISING FROM MINUTES

5. CORRESPONDENCE – INWARDS & OUTWARDS

6. TREASURER'S REPORT

7. GENERAL BUSINESS

- 7.1 Delivery of 2010 Primary School Squash Promotions
- 7.2 2010 Operational Plan and Budget
- 7.3 Affiliation Fees 2010
- 7.4 Affiliation of Tasmanian Masters Squash Association
- 7.5 Squash Tasmania Email and Web Address
- 7.6 Hosting of Australian Junior Championships
- 7.7 Request for Funding Assistance for NZ Junior Tour
- 7.8 Squash Australia Request – Facilities & Juniors
- 7.9 Tasmanian Senior Team Selection

8. OTHER BUSINESS

9. CLOSE

Cheryl Unsworth

Secretary

unswdc@bigpond.net.au

Report to Squash Tasmania Committee
From: Tasmanian Squash Academy
Subject: Delivery of 2010 Primary School Squash Promotions

Background

For the past few years the Tasmanian Squash Academy has been appointed to deliver Development Programs for Squash Tasmania. These programs have been funded by Sport and Recreation Tasmania's State Grants Program and the Tasmanian Squash Academy. This year Squash Tasmania was ruled ineligible for the State Grants Program as we do not have sufficient member numbers in the north of the state (63 telephone district). Squash Tasmania did, however, subsequently apply for another Sport and Recreation Tasmania grant, the Minor Grants Program, and received a \$10,000 grant to deliver squash promotions to primary school children. This grant is conditional on Squash Tasmania funding at least half of the program. The Tasmanian Squash Academy was able to sponsor the Squash Tasmania portion of the funding. The Squash Tasmania Committee has been kept informed throughout the grant application process. A number of the 2010 primary school squash promotions have already been delivered by the Tasmanian Squash Academy.

Discussion

This report has been prepared to formalise the engagement of the Tasmanian Squash Academy to deliver the Primary School Squash Promotion for which the grant was obtained. If approved the process will be as follows:

- Squash Tasmania to accept the \$10,000 grant conditions. These have been accepted.
- Sport and Recreation to transfer the \$10,000 to Squash Tasmania's Bank Account. The money has been transferred.
- The Tasmanian Squash Academy to transfer the \$12,400 sponsorship to Squash Tasmania.
- The Tasmanian Squash Academy to invoice Squash Tasmania for two separate installments of \$10,000, the first in May and the second in November.

Regular progress reports will be provided by the Tasmanian Squash Academy to Squash Tasmania and Sport and Recreation Tasmania. A copy of the grant application is attached.

Recommendation

That the Report from the Tasmanian Squash Academy on the Delivery of 2010 Primary School Squash Promotions be received and that:

- 1 The Tasmanian Squash Academy's sponsorship of the Primary School Squash Promotion of \$12,400 plus GST is accepted on the condition that the programs are delivered by the Academy.
- 2 The Tasmanian Squash Academy is appointed to deliver the Primary School Squash Promotion.
- 3 Two payments of \$11,200 plus GST each are to be made to the Tasmanian Squash Academy in May and November after satisfactory evidence is provide to the Squash Tasmania Committee that the projects have either been delivered or are on target for delivery.

Chris Doig
Manager, Tasmanian Squash Academy
6th May, 2010

Report to Squash Tasmania Committee
From: Tasmanian Squash Academy
Subject: 2010 Operational Plan and Budget

Background

The Operational Plan and Budget have not been finalised for 2010. Approval of the Operational Plan and Budget allows the Treasurer to make payments for projects identified in the plan subject to any reporting requirements established. Items of expenditure that arise during the year that are not identified in the Operational Plan and Budget will need to be approved by the Squash Tasmania Committee and adjustments made to the Operational Plan and Budget.

Discussion

The 2010 Operational Plan and Budget are attached. The expenditure in the Budget is a summary of the expenditure listed in the Operational Plan. The Operational Plan identifies the funding source for each project and this is also summarised in the Budget.

I have attempted to value all the projects in the Plan. However, in KRA 1, there are still a number of projects undertaken by volunteers that have not been valued.

Projects identified with "In-Kind" are projects where no money changes hands but the projects are valued and entries are made as income and expenditure in the Budget.

Projects identified with "Participants" are projects where the participants are responsible and entries are made as income and expenditure in the budget. No money passes through Squash Tasmania's accounts.

It will be recommended that the Tasmanian Squash Academy be appointed to deliver the Development Manager's Projects identified in the Plan. If this is approved, the Tasmanian Squash Academy will sponsor the projects that are identified as being funded by the Tasmanian Squash Academy and will transfer these funds to Squash Tasmania. Squash Tasmania will use these funds to pay the Tasmanian Squash Academy for projects identified as the responsibility of the Development Manager.

A summary of the Tasmanian Squash Academy sponsorship and payments involving the Tasmanian Squash Academy is attached. The net payment to the Tasmanian Squash Academy is \$12,900 which will be funded from the \$10,000 grant from Sport and Recreation Tasmania and \$2,900 will be allocated from affiliation income. The projects funded from affiliation are \$500 towards project 4.1.1.11 Set up and oversee in-house pennants; \$100 towards project 4.1.1.12 Oversee inter-club pennants; \$ 800 towards project 4.2.1.5 Attend Annual Squash Australia Workshops; and \$1,500 towards project 4.3.1.1 Refereeing presentations for clubs.

Recommendation

That the Report from the Tasmanian Squash Academy on 2010 Operational Plan and Budget be received and that:

1. The 2010 Operational Plan and Budget are approved.
2. The Tasmanian Squash Academy Sponsorship of \$45,230, including \$12,400 towards the 2010 Primary School Squash Promotions, is accepted.
3. The Tasmanian Squash Academy is appointed to deliver the projects assigned to the Development Manager in the Operational Plan at a cost of \$58,130.
4. It be noted that all payments and sponsorship figures are exclusive of GST.

Chris Doig
Manager, Tasmanian Squash Academy
7th May, 2010

Report to Squash Tasmania Committee**From: Cheryl Unsworth****Subject: Affiliation Fees 2010****Background**

Affiliation fees for 2010 of \$35 for adults and \$24 for juniors are expected to be paid to Squash Tasmania, with ongoing payment of fees to Squash Australia. The expectation at the moment is one payment by the end of June and another by the end of October, for players affiliating mid-year (or since the initial payment). The affiliation fee covers the period 1 January to 31 December of the current year.

Discussion

An email to all clubs was sent by the Secretary, along with lists taken from the matrix system (matrix lists those participating in pennant and tournaments) to assist with the task, requesting member details and affiliation fees for 2010. Players listed on the matrix are expected to be affiliated with Squash Tasmania. To date, a part payment has been received by New Town/Parsons (this in fact was received earlier in the year prior to the request). Invoices have been issued by the Treasurer as requested by Eastside, Kingborough and University Squash Clubs.

Recommendation

That this report be noted by the Committee and that the initial email requesting Squash Tasmania affiliation fees be followed up on a regular basis, either by the Secretary or Treasurer.

Cheryl Unsworth**Secretary, Squash Tasmania****4 May 2010****Report to Squash Tasmania Committee****From: Tasmanian Squash Academy****Subject: Affiliation of Tasmanian Masters Squash Association****Background**

The Tasmanian Masters Squash Association is an incorporated association that is affiliated with the Australian Masters Squash Association. The Association now wishes to affiliate with Squash Tasmania.

Discussion

At their recent Annual General Meeting the Tasmanian Masters Squash Association resolved to affiliate with Squash Tasmania. Prior to this resolution I indicated, as President of Squash Tasmania, that I thought this could be achieved provided that the Tasmanian Masters Squash Association made it a pre-requisite that membership of an affiliated squash club be required in order to be eligible for membership of the Tasmanian Masters Squash Association. I also accepted that the Tasmanian Masters Squash Association would like to maintain control over their existing bank account.

The committee will be aware that some discussion has occurred regarding Squash Tasmania's present constitution and a draft has been prepared of a new constitution. Further advice and discussion is required before this new constitution can be finalized. An adjustment can be made to enable the Tasmanian Masters Squash Association to become a sub-committee of Squash Tasmania that acts with a degree of autonomy and is able to collect a Masters Membership fee and control their own finances. This would probably require a separate audit of their accounts. There are a number of details to be resolved but the committee is able to accept the proposal subject to satisfactory resolution of the governance issues. A review of Squash Tasmania's Constitution may be required. The reviewed Constitution would need to be approved at a Squash Tasmania General Meeting.

There are advantages to both Squash Tasmania and the Tasmanian Masters Squash if the proposal is accepted. Some of these follow.

The Tasmanian Masters Squash Association does not presently have public liability and profession indemnity insurance and only the members affiliated with Squash Tasmania have player insurance. Public liability insurance is a required in order to receive government grants. Affiliation with Squash Tasmania automatically provides public liability insurance for the Tasmanian Masters Squash Association at no extra cost to Squash Tasmania.

Squash Tasmania was ruled ineligible for the State Grants Program because it did not have adequate representation in the north of the state (63 telephone district). If the Tasmanian Masters Squash Association becomes affiliated with Squash Tasmania we will gain a few members in the North that are not currently affiliated with Squash Tasmania.

Overall it is better that squash has a united approach to the development of the sport in Tasmania and affiliation of the Tasmanian Masters Squash Association with Squash Tasmania would be a positive step.

Recommendation

That the Report from the Tasmanian Squash Academy on Affiliation of Tasmanian Masters Squash Association be received and that:

1. The Squash Tasmania Committee accepts the proposal from the Tasmanian Masters Squash Association to become affiliated with Squash Tasmania subject to satisfactory agreement being reached on the governance procedures required.
2. A recommendation is made to a General Meeting that the Tasmanian Masters Squash Association be affiliated with Squash Tasmania.
3. As part of the current review of the constitution the necessary governance details is added to the new constitution as agreed between the Squash Tasmania Committee and the Tasmanian Masters Squash Committee subject to approval at the General Meeting.

Chris Doig
Manager, Tasmanian Squash Academy
6th May, 2010

Report to Squash Tasmania Committee

From: Michael Brown

Subject: Future of Squash Tasmania Email Address and the Squash Tasmania Web Address

Background

The current Squash Tasmania email address is info@squashtas.asn.au. This is part of the hosting setup of the current Squash Tasmania web site. The current Squash Tasmania web address is www.squashtas.asn.au.

The issue is that the new Squash Australia web site (being setup to include pages for states) will not have email forwarding capabilities. Therefore the states must each decide how they want to handle their email into the future. Squash Tasmania has agreed to be part of the new web site. Additionally, each state must decide what to do with their current web address.

Discussion

Hosting of the current Squash Tasmania web address with email forwarding is done in USA through www.webhost4life.com. The cost for 2009 was \$132.33 (Aus dollars). The annual renewal date is in September.

Registration of the current Squash Tasmania web address is done in Australia through Netregistry www.netregistry.com.au. The cost is \$66.00 for 2 years.

From a technical point of view, providing an on-going email address for Squash Tasmania will require the use of an email host computer outside of Squash Australia. Webhost4life provides a professional service that is cheap and reliable (Squash Tasmania has been using this for 5 years now).

Regarding the current Squash Tasmania web address, this can continue to be used and when new Squash Tasmania pages are built on the Squash Australia web site the current Squash Tasmania web site can simply redirect to the Squash Tasmania home page within the Squash Australia web site.

I have had discussions with both Greg Ward and David Pentecost regarding this issue (they have experience in the areas of setting up and moving web sites / emailing).

Recommendation

That the report from Michael Brown on the future of Squash Tasmania email address and the Squash Tasmania web address be received and that:

1. As the current subscription runs until September this year and no new Squash Tasmania pages have been built on the Squash Australia web site there is nothing to do now.
2. Webhost4life and Netregistry be renewed in September 2010 to allow continuation of the current email address and web site address with redirection to Squash Australia web site.
3. The situation be reviewed annually eg to consider any new capabilities within the Squash Australia web site or other suggestions.

Michael Brown
Squash Tasmania
4th May, 2010

Report to Squash Tasmania Committee

From: Tasmanian Squash Academy

Subject: Hosting of Australian Junior Championships – Date Change for Tasmania

Background

The Australian Junior Championships was scheduled to be held in South Australia in 2011. Squash South Australia has asked that the championships be reallocated to another state as they are unable to provide a single venue with 8 courts.

An email from Squash Australia putting forward two options has previously been forwarded to committee members. Some committee members have circulated their comments.

An Extract from that email is copied below.

“

1. Australian Junior Championships.

Following the call for dates and venues of 15th March (as shown below) and in the context of hosting the NJS across two venues, Squash South Australia has resolved to relinquish hosting the AJC until the organisation can deliver the Championships in a single venue. I thank Squash SA for their consideration of all competitors in the Championships and the need to ensure a high quality of delivery.

In that context I have attached a spreadsheet with two options for placing the Championships for your review and general feedback.

I would appreciate specific feedback from Tasmania & Victoria regarding each option in accord with the information requested 15th March.

- *Option 1 - Tasmania to host, a straight swap with South Australia for 2014.*
- *Option 2 - Victoria to host, Tasmania move from 2014 to 2012 with South Australia for 2014.*

Considerations:

a. ACT to host AJC in 2013 in accord with its facility strategy.

b. The NJS schedule.

I would appreciate responses or comments by Wednesday 28th April 2010. “

I have recently received another email from Squash Australia which is copied below.

Hi Chris,

With reference to the note below and specifically the AJC. I do not appear to have a response from Tasmania to date, and wished to firstly check with you I hadn't missed your reply and to advise that Squash Vic have indicated a preparedness to host AJC in 2011.

So can you advise (or resend) TSA's view on this. If TSA is comfortable with Squash Vic hosting in 2011 that is fine.

Discussion

Squash Vic has indicated that they are prepared to host the Championship in 2011. If we accept this we could adopt Option 2 above.

There has been some discussion amongst committee members about Tasmanian running the championship in 2011. This is not one of the options presented to us. As Victoria has already agreed to Option 2 I will recommend that we agree to this option.

Considerable planning will be required prior to the event and I will also recommend that a sub-committee be set up to undertake this planning.

Recommendation

That the Report from the Tasmanian Squash Academy on the Hosting of Australian Junior Championships – Date Change for Tasmania be received and that:

1. Squash Tasmania agrees to Option 2: Victoria to host, Tasmania move from 2014 to 2012 with South Australia for 2014 and advise Squash Australia accordingly.
2. That a sub-committee, to be named the 2012 Australian Junior Championship Organising Sub-Committee be set up to undertake planning for the 2012 Australian Junior to be held at a Tasmanian venue.
3. Leon Barnett is appointed chairman of the 2012 Australian Junior Championship Organising Sub-Committee.
4. The chairman of the 2012 Australian Junior Championship Organising Sub-Committee be authorised to select the members of the sub-committee.
5. The chairman of the 2012 Australian Junior Championship Organising Sub-Committee report regularly to the Squash Tasmania Committee.

Chris Doig

Manager, Tasmanian Squash Academy

4th May, 2010

Report to Squash Tasmania Committee

From: Tasmanian Squash Academy

Subject: Request for Funding Assistance for New Zealand Junior Tour

Background

We have received a request from Max Moorhouse on behalf of the New Zealand junior squash tour organizers. A copy of this letter is attached.

Max has also made separate requests to the home clubs of the players participating in the tour. Squash Tasmania traditionally has made relatively small funding contributions (compared with the total cost of attendance) towards the Australian Junior Squash Championships and the

Australian Senior Teams Championships. Both of these contributions have been included in the annual budget.

In recent years Tasmanian squash players have also compete in a number of other interstate and international events without receiving financial assistance from Squash Tasmania. Although Squash Tasmania supports these events, such as the Australian Junior Series and state junior titles, it has not has not had sufficient funds available to allocate to these events.

Discussion

Squash Tasmania due to limited available funds has been unable to financially support any interstate or international event other than the Australian Junior Championships and the Australian Senior Teams Championships. The funding for these two events has been relatively small compared with the overall cost of participating in these events.

The 2010 budget for Squash Tasmania is included in this meeting agenda and does not provide for funding for this event. However, funding can be allocated by making an adjustment to the budget which will put forward for approval at the meeting.

If Squash Tasmania were to fund the New Zealand tour it would be reasonable for players participating in all other interstate and international squash tours to expect financial assistance from Squash Tasmania. I do not believe Squash Tasmania has at present the financial resources to make such a commitment. I will, therefore, recommend that the funding request be refused.

Recommendation

That the Report from the Tasmanian Squash Academy on the Request for Funding Assistance for New Zealand Junior Tour be received and that:

Squash Tasmania advises the representative from the New Zealand Tour Group, Max Moorhouse, that funding is not available to provide financial assistance to the New Zealand Tour Group.

Chris Doig

Manager, Tasmanian Squash Academy

4th May, 2010

Report to Squash Tasmania Committee

From: Cheryl Unsworth

Subject: Squash Australia Request – Facilities and Juniors

Background

A request has been received from Squash Australia (John Lee) which was circulated via email to the Committee by Chris Doig on 21 April 2010.

Discussion

The email pertains to Squash Australia's focus on Facilities and Juniors and as a starting point for discussions about the state of our game, John Lee (President, Squash Australia) would like to write to every squash centre in Australia seeking information about the nature and extent of their facilities and details of those facilities and their usage.

Recommendation

That this report be noted by the Committee.

That the Committee approve the gathering of information by Squash Australia. (The information could also be useful to Squash Tasmania itself in the future.)

That the President, Squash Tasmania convey the decision of the committee to John Lee, Squash Australia following its meeting on Friday 14 May.

Cheryl Unsworth

Secretary, Squash Tasmania

5 May 2010

Report to Squash Tasmania Committee

From: Michael Brown

Subject: Squash Australia National Teams Championships – Tasmanian Team Selection

Background

A policy is needed to cover selection of men and women in the Tasmanian team for the Squash Australia National Teams Championships (NTC).

Recommendation

That the report from Michael Brown on the Squash Tasmania selection policy for the National Teams Championships be received and the policy being:

Players interested in obtaining selection for the Tasmanian State Senior Team must:

- Be current registered players with Squash Tasmania.
- Be playing in a Squash Tasmania supported pennant in the months preceding the NTC.
- Nominate their interest to Squash Tasmania including a statement saying that they will be available to travel to the NTC for the full duration of the championships.
- Play in some Squash Tasmania sanctioned tournaments.

Selection criteria to be used is:

- All Squash Tasmania sanctioned tournaments since the last NTC to be considered and emphasis given to more recent tournaments.
- The top 4 men and top 4 women as graded by the committee from player nominations may be invited to enter the Squash Tasmania Open.
- Players results and grading from the Matrix system will be considered.
- Players attitude to participation may be taken into account.
- Selection committee discretion can be applied.

Appeals will be considered by Squash Tasmania whose decision will then be final.

Michael Brown

Squash Tasmania

4th May, 2010