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TASMANIAN SQUASH RACKETS ASSOCIATION INC

**Minutes of Committee Meeting held on
Saturday 24 September 2011 Time: 9:30am
Meeting held at Eastside Squash Centre**

1. PRESENT

Chris Doig, Michael Brown, Cheryl Unsworth (in person); Mark Noonan, Greg Ward (via skype).

2. APOLOGIES

Kent Harbutt, Julie Smith-Kingston.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

It was moved Michael Brown, seconded Greg Ward “that the minutes of the previous meeting held on Saturday 9 July 2011 be confirmed”.

All in favour. **CARRIED.**

4. BUSINESS ARISING FROM THE MINUTES

7.2 Performance Pathway – Mark Noonan waiting until after AJC to talk to Melanie Dunn, Max Moorhouse and others regarding ‘fine tuning’ the Performance Pathway document. Chris Doig made the comment that coach requirements need to be tighter.

7.3 Player Clearances – Greg working on this.

7.8 Strategic Plan – Chris has yet to circulate this document.

5. CORRESPONDENCE – INWARDS AND OUTWARDS

A list of emails and correspondence received was circulated prior to the meeting. It was moved Mark Noonan, seconded Greg Ward “that the correspondence list be received.”

All in favour. **CARRIED**

A short discussion was held about the work involved in producing the correspondence list. Greg Ward commented that it was a useful reference.

6. TREASURER’S REPORT

The Treasurer’s report was circulated prior to the meeting. It was moved Mark Noonan, seconded Cheryl Unsworth, “that the Treasurer’s Report be received”.

All in favour. **CARRIED.**

A short discussion followed. An updated financial statement had been forwarded to the committee on the morning of 24 September, which detailed the difference in affiliation fees between 2010 and 2011. Chris Doig remarked that Burnie, Wynyard and Devonport numbers are down on 2010. Michael commented that it is an honesty system and we can only go on what Clubs advise. Chris Doig said affiliation should include club members, as well as juniors, not just pennant players. The lower affiliation fees will have an implication for budgeting next year. Greg Ward asked if the process of handling the AJC payments had worked to the Treasurer’s satisfaction. The Treasurer said yes, but there was a lot of work involved by Melanie Dunn. We also didn’t meet due dates from Flight Centre as at one stage there was not enough money in the account to cover cheques required. A reminder from Melanie prompted some more payments. Greg remarked that the

whole process needs to be started three months earlier and Mark indicated that there is a fair chance of the top 24 juniors going to AJC so payments could be budgeted for (by parents). Greg Ward said we need to go through the budget closely and whilst we can change incoming, we can't change outgoing costs. Michael commented that there is not a lot of room to move, although there were extras this year which included the Tasmanian Open, junior tops and senior tops. Chris said affiliation numbers have an implication for grants. It was proposed that our next meeting be confined to discussing the Operational Plan (includes budget) for 2012.

7. GENERAL BUSINESS

7.1 2012 Australian Squash Tour

Chris Doig was to do a report regarding this item and apologised for not having done so. There was general discussion about changes to junior events proposed by Squash Australia. Mark Noonan supports the changes. Greg Ward said whilst changes seem relevant, he had not looked closely at the document. The Committee is generally in support of the changes and Chris would convey this to Squash Australia.

7.2 Performance Pathway - Seniors

Previous emails regarding selection for NTC prompted this item to be listed on the agenda. There was discussion about the Performance Pathway for seniors. Mark Noonan asked Michael Brown to submit simple suggestions to the Panel who will then produce a report and recommendation for Squash Tasmania consideration. Chris Doig said the senior team is selected more from those available than rankings. Some players who may have been considered do not meet the selection criteria, ie not having played in pennant and also not affiliated with Squash Tasmania. Chris Doig said that an emailed newsletter needs to be done, setting out selection criteria for junior and senior State team events.

7.3 First Aid Kit – AJC

This item was listed following several emails about the purchase of a First Aid Kit for the AJC. The Committee had approved the purchase via email. However, a budget needs to be provided for updating the kit each year. The Committee all agreed and this would be incorporated in the budget discussion next meeting. Michael Brown is to send an enquiry log-on to the Committee so each member can access the Squash Tasmania financial records.

8. OTHER BUSINESS

8.1 AJC

Mark Noonan and Greg Ward commented on AJC rankings and an email sent by David Mulcahy to Dawn Moggach. There was some discussion about how the rankings are done. Greg Ward was following up this as Head Coach. It was agreed that David's initial email did not follow protocol.

Greg commented that AJC organization was going okay. However, there are a group of Uni and Kingborough juniors going independently. Mark suggested that they would be more suited to the Vic Open, Moorabbin Open etc, to allow integration into tournaments.

8.2 Performance Pathway Panel

Chris Doig said that the Performance Pathway Panel was an interim panel and there was a need to re-appoint people. Mark Noonan was to look into this and seek submissions from interested people.

8.3 2012 Calendar

Chris Doig said that there had been little feedback on the proposed 2012 Tasmanian Squash Calendar. It is hoped that the calendar will be finalised soon. Mark Noonan asked that Chris add some junior dates if the proposed changes to the junior tour go ahead.

8.4 Operational Plan

It was proposed that the next meeting be devoted to the Operational Plan (includes Budget) for 2012. This is to be forwarded to the committee by Chris Doig.

9. CLOSE OF MEETING

The meeting closed at 10:30am. Next meeting is to be held on Saturday 29 October 2011, 9:30am at Eastside or via Skype.

Cheryl Unsworth
Secretary
unswdc@bigpond.net.au
25/9/2011

TO BE CONFIRMED
29 / 10 / 2011

Bank Reconciliation Report

Squash Tasmania

From : 6-Jul-2011 To : 23-Sep-2011

Date	Description	Debit	Credit	Balance
6-Jul-11	Opening Balance			23332.73
	<i>Credits to Account</i>			
8-Jul-11	Parsons registration 2011		144.00	
13-Jul-11	University registration 2011		315.00	
13-Jul-11	AJC 2011 Strugnell		1128.93	
13-Jul-11	AJC 2011 M Bird		376.31	
13-Jul-11	AJC 2011 Lindsay		376.31	
14-Jul-11	AJC 2011 Marsh		376.31	
15-Jul-11	AJC 2011 Stokes		1505.24	
15-Jul-11	AJC 2011 Kiely		376.31	
18-Jul-11	Kingborough registration 2011		35.00	
18-Jul-11	AJC 2011 Mansfield		376.31	
19-Jul-11	AJC 2011 Woodleigh		500.00	
19-Jul-11	AJC 2011 Pattison		954.00	
19-Jul-11			318.00	
20-Jul-11	Ulverstone registration 2011		1231.00	
20-Jul-11	AJC 2011 Woodleigh		252.62	
20-Jul-11	AJC 2011 Smeekes		376.31	
20-Jul-11	AJC 2011 Bird		376.81	
25-Jul-11	Burnie registration 2011		586.00	
28-Jul-11	Kingborough registration 2011		72.00	
1-Aug-11	Interest Aug 11		9.72	
3-Aug-11	AJC 2011 Woodleigh		100.00	
10-Aug-11	Eastside registration 2011		378.00	
12-Aug-11	AJC 2011 Evans		376.31	
23-Aug-11	AJC 2011 Smeekes		304.00	
24-Aug-11	AJC 2011 Lee		670.00	
25-Aug-11	Tas Govt 2011 Tas Open		3300.00	
25-Aug-11	AJC 2011 H Bird		304.00	
29-Aug-11	AJC 2011 Evans		670.00	
31-Aug-11	AJC 2011 Ward		1464.00	
31-Aug-11	AJC 2011 Woodleigh		500.00	

1-Sep-11	AJC 2011 Ward	1894.00	
1-Sep-11	Interest Sep 11	8.65	
1-Sep-11	AJC 2011 Lindsay	670.00	
2-Sep-11	AJC 2011 Woodleigh	270.00	
2-Sep-11	AJC 2011 Kiely	1744.00	
5-Sep-11	AJC 2011 Marsh	730.00	
5-Sep-11	AJC 2011 Strugnell	1979.00	
5-Sep-11	AJC 2011 Mansfield	670.00	
6-Sep-11	AJC 2011 Woodleigh	497.40	
7-Sep-11	AJC 2011 M Bird	304.00	
7-Sep-11	AJC 2011 Barnett	297.00	
7-Sep-11	AJC 2011 Pattison	834.00	
13-Sep-11	AJC 2011 Stokes	2615.00	
14-Sep-11	Devonport registration 2011	1472.00	
21-Sep-11	AJC 2011 H Bird	<u>60.00</u>	
	<i>Total</i>	31797.54	55130.27

Debits to Account

14-Jul-11	993606, Aust Junior Champs 2011 Referees	500.00	
19-Jul-11	993607, Travel J Smith-Kingston, Jul 11 meeting	56.19	
19-Jul-11	993609, Tas Engravers IHMF 2011	1141.00	
20-Jul-11	993608, AJC 2011 Travel	1563.00	
27-Jul-11	993610, AJC 2011 Travel	3430.00	
28-Jul-11	993612, GST Apr - Jun 2011	350.00	
1-Aug-11	993601, J Lindsay State Coach Conference	4.35	
1-Aug-11	Bank fee Aug 11	19.95	
12-Aug-11	993613, Squash Aust reg Jul 2011	853.00	
22-Aug-11	993614, Business Affairs 2011	77.00	
22-Aug-11	993616, Development programs 2011 TSA	11110.00	
24-Aug-11	993615, AJC 2011 Travel	1875.00	
26-Aug-11	993618, AJC 2011 Team entry	2490.00	
2-Sep-11	993617, Court hire	208.00	
2-Sep-11	Bank fee Sep 11	11.60	
5-Sep-11	993619, AJC 2011 Travel	18520.00	
21-Sep-11	993623, Nat Teams entry	375.00	
22-Sep-11	993622, Squash Aust reg Sep 2011	<u>853.00</u>	
	<i>Total</i>	<u>43437.09</u>	<u>11693.18</u>

All Unpresented Cheques

23-Jul-11	993611; Mel Dunn 2011 state coach confr	44.00	
17-Sep-11	993620; AJC 2011 M Dunn Met card	167.50	
22-Sep-11	993624; Nat Sports museum AJC	165.00	
22-Sep-11	993625; Eureka Tower AJC	254.50	
23-Sep-11	993621; Ian Hocking certificates	<u>44.00</u>	
	<i>Total</i>	<u>675.00</u>	<u>11018.18</u>

Outstanding Supplier Invoices - None

<i>Total</i>	<u>0.00</u>	<u>11018.18</u>
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Outstanding Sales Invoices - None

<i>Total</i>	<u>0.00</u>	<u>11018.18</u>
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