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TASMANIAN SQUASH RACKETS ASSOCIATION INC

**Minutes of Committee Meeting held on
Saturday 15 August 2009 at 4pm
at Eastside Squash Centre, Bellerive**

1. PRESENT

Chris Doig, Michael Brown, Cheryl Unsworth, Leon Barnett, Julie Smith-Kingston, Max Moorhouse

2. APOLOGIES

Melanie Dunn, Rachel Roberts

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

It was moved Michael Brown, seconded Chris Doig, "that the minutes of the previous meeting held on 20 June 2009 be confirmed".

All in favour. **CARRIED.**

4. BUSINESS ARISING FROM THE MINUTES

- **History of Squash** – Julie Smith-Kingston was to forward details of the Devonport Honour Board. Not yet received.
- **Southern Pennant** – this matter was raised by Mark de Vries. He has not been in attendance at the meetings.
- **Provision of Referee for AJC** – Cheryl was to speak to Trevor re his attendance at AJC. Trevor indicated to Cheryl he would not be attending. Squash Tasmania to pay the requested amount in lieu of not providing a referee.
- **National Teams Championships** – short discussion re the NTC. Leon Barnett suggested Christine Harris be considered as a reserve. Michael Brown to check the criteria for eligibility of players in Squash Australia Regulations. Michael Brown to make recommendation via email to the committee by end of August as to the make up of Tasmanian teams.

5. CORRESPONDENCE – INWARDS AND OUTWARDS

A list of emails and correspondence received was circulated prior to the meeting. It was moved Leon Barnett, seconded Max Moorhouse "that the correspondence list be accepted."

All in favour. **CARRIED.**

6. TREASURER'S REPORT

Michael Brown presented the Treasurer's report. It was moved Cheryl Unsworth, seconded Leon Barnett "that the Treasurer's Report be accepted".

All in favour. **CARRIED.**

Brief discussion re the Treasurer's Report. Max Moorhouse queried outstanding amount of \$24 from Kingborough. He was advised that this was for an extra junior put forward by John French. Outstanding affiliation fees at Ulverstone, Wynyard and Parsons. Cheryl to follow up.

7. GENERAL BUSINESS

7.1 Grant Delivery Progress Report

It was moved Cheryl Unsworth and seconded Michael Brown “that the report of the Tasmanian Squash Academy on the Grant Delivery Progress be received”.

All in favour.

CARRIED.

This report has been forwarded to Sport & Recreation as a part of the Grant process and has been accepted by that Department. General discussion followed with Leon Barnett raising questions about the totball course attended by Linda Pattison. Chris Doig answered Leon’s queries.

7.2 Operational Plan Update

It was moved Michael Brown, seconded Max Moorhouse “that the report of the Tasmanian Squash Academy on the Operational Plan be received”.

All in favour.

CARRIED.

Discussion held re the Operational Plan. Max Moorhouse indicated that a Level I coaching course is scheduled for October.

7.3 Budget

The budget item should have been included as part of the Operational Plan, not as a separate agenda item.

8. OTHER BUSINESS

- Leon Barnett raised primary school ‘in school’ coaching. Chris to follow-up emails.
- Max Moorhouse queried Junior Rankings from Devonport. Not finalized yet.
- Chris Doig advised that he is currently working on a grant application for this year which is due at the end of August.
- Michael Brown queried the amount of \$900 in the budget for travel subsidy for senior team championships. The amount provided to members of the senior team will be equal to the amount provided by Squash Australia for this subsidy. This could be less than what is in the budget.
- Leon Barnett to provide a running schedule to states for National Teams event in Devonport.

9. CLOSE OF MEETING

The meeting closed at 4.45pm. The next meeting is to be held in Devonport on the weekend of the Devonport Open (7 & 8 November). Day and time to be advised. However if need be, a meeting may be convened earlier.

Cheryl Unsworth
Secretary
unswdc@bigpond.net.au

TO BE CONFIRMED
November 2009

Bank Reconciliation Report**Tasmania Squash Assoc**

13-Aug-2009

From : 11-Jul-2009 To : 13-Aug-2009

Date	Description	Debit	Credit	Balance
11-Jul-2009	Opening Balance			17,314.56
	<i><u>Credits to Account</u></i>			
3-Aug-2009	Interest stm 96		6.94	
6-Aug-2009	Penguin registration 2009		1,336.00	
6-Aug-2009	Devonport registration 2009		1,744.00	
7-Aug-2009	ATO GST refund		<u>795.00</u>	
	<i>Total</i>		3,881.94	21,196.50
	<i><u>Debits to Account</u></i>			
21-Jul-2009	993525, Travel J Smith-Kingston, Jun 09 meeting	57.45		
31-Jul-2009	993526, Travel R Roberts, Jun 09 meeting	100.00		
3-Aug-2009	Bank fee stm 96	<u>10.60</u>		
	<i>Total</i>	<u>168.05</u>		<u>21,028.45</u>
	<i><u>All Unpresented Cheques</u></i>			
13-Jun-2009	993522; Burnie Rego 2009 Refund	192.00		
11-Jul-2009	993527; Squash Matrix 2009 setup	917.65		
13-Aug-2009	993528; Squash Aust reg August 09	<u>674.78</u>		
	<i>Total</i>	<u>1,784.43</u>		<u>19,244.02</u>
	<i><u>Outstanding Supplier Invoices - None</u></i>			
	<i>Total</i>	<u>0.00</u>		<u>19,244.02</u>
	<i><u>All Outstanding Sales Invoices</u></i>			
29-Jul-2009	178; Kingborough; Kingborough registration 2009	<u>24.00</u>		
	<i>Total</i>	<u>24.00</u>		<u>19,268.02</u>

Report to: Squash Tasmania Committee
From: Manager Tasmanian Squash Academy

Subject: Operational Plan Update

Background

At a previous meeting the Squash Tasmania Committee approved the Squash Tasmania 2009 Operational Plan. This document provides approval for the delivery of the actions identified in the Plan.

Discussion

The attached 2009 Operational Plan Update 31st July summarises the progress made as at 31st July 2009 on the delivery of the agreed actions.

Recommendation

That the Report from the Tasmanian Squash Academy on the Operational Plan Update 31st July, 2009 be received.

Chris Doig
Manager
Tasmanian Squash Academy
9th August, 2009

Report to: Squash Tasmania Committee
From: Manager Tasmanian Squash Academy

Subject: Progress on the Delivery of Development and Participation Programs

Background

Sport and Recreation Tasmania and the Tasmanian Squash Academy jointly fund the delivery of agreed Development and Participation Projects. These projects are identified in the 2009 Approved Operational Plan.

Discussion

The attached documents summarise the progress made as at 31st July 2009 on the delivery of the agreed Development and Participation Projects.

Recommendation

That the Report from the Tasmanian Squash Academy on the delivery of Participation and Development Grant Projects be received.

Chris Doig
Manager
Tasmanian Squash Academy
5th August, 2009

Grant Progress Delivery Report – Development and Participation				
Outcome	Performance Indicator	Funding		Progress as at July 31st, 2009
		SRT	TSA	
Coach Development	1 x Totball Instructors Course	\$600.00	\$300.00	Course run for one participant - Linda Pattison. A second candidate; Angela Desire has commenced training.
	1 x Level 1 Coaching Course	\$1,200.00	\$600.00	Scheduled for 25, 25 October
	5 x Coaches Workshops	\$333.00	\$167.00	1 held in conjunction with Training Camp at Penguin, 1 at Smithton in June, another planned for August.
	Attend Annual Squash Australia Development Workshops	\$667.00	\$337.00	Chris Doig attended workshops in July
Official Development	4 x Referee Accredited Player Courses	\$667.00	\$333.00	1 Referreeing presentation given at Southern Junior, 2nd May. Other presentations planned for NW Coast during the week prior to Australian Teams Championship
	1 x Club Referee Course held	\$200.00	\$100.00	To be held if participants identified
Primary School Promotion	15 schools visited (Squash-in-School Program)	\$3,500.00	\$1,750.00	6 schools; Lauderdale, Lindisfarne North, Kingston Primary, Nixon Street, Goulburn Street.
	6 Schools visiting centres (Squash-in-Centre Program)	\$3,200.00	\$1,600.00	6 schools; St Cuthberts, Corpus Christi, Rokeby, Bellerive, Devonport, St Alloysius.
	5 club/centres running after school program	\$200.00	\$100.00	6 club/centres; Eastside, Kingborough, Parsons, Devonport, Wynyard, Smithton.
Secondary School Program	8 secondary schools attending in centre programs in 3 centres	\$533.00	\$267.00	7 Schools; MacKillop, St Mary's, Geilston Bay, Collegiate, Smithton, Circular Head Christian School, Clarence. 4 club/centres; Eastside, Parsons, University, Smithton
	5 club/centres running after school programs	\$333.00	\$167.00	8 club/centres; Eastside, Kingborough, Parsons, Devonport, Wynyard, Smithton, University, Burnie
Totball Promotion	8 schools visited	\$1,067.00	\$533.00	10 schools; St Cuthberts, Lauderdale, Corpus Christi, New Town, Mt Stuart, Lindisfarne North, Kingston, Collegiate, Nixon Street, Bellerive.
	3 club/centres running after school programs	\$200.00	\$100.00	3 Club/centres; Eastside, Kingborough, Devonport
Walk-In Squash	3 club/centres running after programs	\$333.00	\$167.00	1 "Walk-In Squash" at Eastside. Other club training sessions.
Pennants	Inter school pennant held in Hobart	\$1,100.00	\$550.00	Underway at Eastside
	9 club/centres running in-house pennants	\$600.00	\$300.00	8 club/centres; Smithton, Wynyard, Burnie, Penguin, Ulverstone, Devonport, Parsons, Eastside
	Inter-club pennants held	\$133.00	\$67.00	Southern Pennant, Coastal Pennant
Club/Centre Support	Assist with setting up programs	\$133.00	\$67.00	Penguin Ladders League

\$14,999.00 \$7,505.00