



TASMANIAN SQUASH RACKETS ASSOCIATION INC
Minutes of Committee Meeting held on
20 January 2008 commencing at 1:30pm
at Eastside Squash Centre, Bellerive

1. PRESENT

Chris Doig, Michael Brown, Cheryl Unsworth, Melanie Dunn, Paul Harvey.

2. APOLOGIES

Jason Faulkner, Julie Smith-Kingston, Mark de Vries.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

It was moved Michael Brown, seconded Melanie Dunn, "that the minutes of the previous meeting held on Saturday 27 November be confirmed".

All in favour. **CARRIED.**

It should be noted that the meeting to be held on 9 December was cancelled due to lack of a quorum.

4. BUSINESS ARISING FROM THE MINUTES

- 2007 Operational Plan and final report provided.
- Player Insurance - deferred due to absence of Mark de Vries.
- Affiliation fees - responses received from Kingborough, Eastside, University and Smithton - nil response assumed to mean agreement that fees remain the same as for 2007 (as stated in Chris' email).

5. CORRESPONDENCE - INWARDS AND OUTWARDS

A list of emails and correspondence received was circulated prior to the meeting. It was moved Michael Brown, seconded Paul Harvey "that the correspondence list be accepted as correct". All in favour. **CARRIED.**

6. TREASURER'S REPORT

Two Treasurer's Reports were presented and discussed briefly by Michael Brown (copies attached). These were up to the date of the cancelled meeting (9/12/2007) and from that date until the meeting on 20/1/2008. It was moved, Cheryl Unsworth and seconded Melanie Dunn "that the Treasurer's reports be accepted".

All in favour. **CARRIED.**

7. GENERAL BUSINESS

7.1 2007 Operational Plan & Reports

Discussed as part of Business Arising. A report from the TSA (Tasmanian Squash Academy) was discussed. Voting on recommendations contained therein has been deferred until the next meeting of Squash Tasmania.

7.2 Sport & Recreation Grant Deed

Squash Tasmania has received a grant of \$10,000. It was moved Michael Brown, seconded Paul Harvey "that approval be given for the grant deed to be completed and returned to the Department of Economic Development (Sport & Recreation) as required by that Department". All in favour. **CARRIED**. It was also moved Michael Brown, seconded Paul Harvey "that a new Squash Tasmania seal (rubber stamp) be obtained." All in favour. **CARRIED**.

7.3 2008 Budget and Operational Plan

The Budget and Operational Plan for 2008 were discussed. Questions were raised by Michael Brown in relation to the travel subsidy. There is the possibility of re-allocating the subsidy once the make-up of the new committee is known following the AGM on 24 February. We need to look at the Strategic Plan for 2009 for alternative use of the money, eg promotional activities, exhibition matches. The Dunlop sponsorship amount also needs to be adjusted. In relation to the 2008 Operational Plan KRA4 Clubs/Centre Development - Squash Tasmania will target clubs and centres that have qualified coaches and junior programs running. Initially Kingborough, University, Smithton, Eastside.

7.4 Promotional Material

Squash South Australia has offered the use of the artwork for some promotional banners (4), along with a business card and letterhead. A logo "Squash, the healthiest sport" has been added. Approval has been given for the use of the artwork at the SAEOG Meeting. The material has been obtained by the Tasmanian Squash Academy at a cost. If Squash Tasmania wanted to pursue the use of the material (particularly the banners) we would need to budget for the cost. The promotional material can be made available to all clubs at their cost.

8. OTHER BUSINESS

8.1 Annual General Meeting

The Annual General Meeting is to be held on Sunday 24 February at 11am at the Eastside Squash Centre. It was moved Michael Brown, seconded Paul Harvey "that a light lunch/nibbles be provided". All in favour. **CARRIED**.

8.2 Player Insurance

This was discussed again. It was moved Michael Brown, seconded Paul Harvey "that for 2008 player accident insurance will continue to be based on 500 players." All in favour. **CARRIED**.

9. CLOSE OF MEETING

The meeting closed at 2:30pm The next meeting will be the AGM at 11am on Sunday 24 February 2008 at Eastside Squash Centre. The AGM will be followed by a short committee meeting.

Cheryl Unsworth

Secretary

unswdc@bigpond.net.au

TO BE CONFIRMED

16/3/2008

Bank Reconciliation Report Tasmania Squash Assoc

9-Dec-2007

From : 3-Nov-2007 To : 8-Dec-2007 Account : General Account

Date	Description	Debit	Credit	Balance
3-Nov-2007	Opening Balance			10,566.09
	<i>Credits to Account</i>			
20-Nov-2007	Nat teams subsidy 2007		671.96	
30-Nov-2007	University registration 2007		210.00	
30-Nov-2007	Eastside registration 2007		522.00	
3-Dec-2007	Kingborough registration 2007		66.00	
3-Dec-2007	Interest stm 79		<u>4.32</u>	
	<i>Total</i>		1,474.28	12,040.37
	<i>Debits to Account</i>			
27-Nov-2007	993453, Travel J Smith-Kingston, Nov meeting	40.00		
3-Dec-2007	Bank fee stm 79	<u>11.15</u>		
	<i>Total</i>	<u>51.15</u>		<u>11,989.22</u>
	<i>All Unpresented Cheques</i>			
8-Dec-2007	993454; Tas Squash Academy programs 2006	<u>1,097.60</u>		
	<i>Total</i>	<u>1,097.60</u>		<u>10,891.62</u>
	<i>Outstanding Supplier Invoices - None</i>			
	<i>Total</i>	<u>0.00</u>		<u>10,891.62</u>
	<i>All Outstanding Sales Invoices</i>			
24-Aug-2007	147; Wynyard Squash Racquets Assoc; Wynyard registration 2007 (Total: 1,648.00 Paid: 800.00)	<u>848.00</u>		
	<i>Total</i>	<u>848.00</u>		<u>11,739.62</u>

Bank Reconciliation Report Tasmania Squash Assoc

19-Jan-2008

From : 9-Dec-2007 To : 19-Jan-2008

Date	Description	Debit	Credit	Balance
9-Dec-2007	Opening Balance			11,989.22
	<i><u>Credits to Account</u></i>			
13-Dec-2007	Parsons registration 2007		88.00	
13-Dec-2007	Wynyard registration 2007		848.00	
13-Dec-2007	Nat teams subsidy 2007		67.20	
18-Dec-2007	Devonport registration 2007		688.00	
2-Jan-2008	Interest stm 80		<u>4.12</u>	
	<i>Total</i>		1,695.32	13,684.54
	<i><u>Debits to Account</u></i>			
17-Dec-2007	993455, Aus teams M Dunn 2007	168.00		
18-Dec-2007	993458, Aus teams M Marshall 2007	168.00		
21-Dec-2007	993454, Development Tas Squash Academy 2006	1,097.60		
21-Dec-2007	993457, Aus teams J Faulkner 2007	168.00		
21-Dec-2007	993459, Development 2007 Uni	253.00		
21-Dec-2007	993460, Development 2007 ES	2,508.00		
24-Dec-2007	993456, Aus teams M DeVries 2007	168.00		
24-Dec-2007	993468, Web hosting fees 2007	100.00		
2-Jan-2008	Bank fee stm 80	16.35		
15-Jan-2008	993462, Development 2007 Devonport	<u>430.00</u>		
	<i>Total</i>	<u>5,076.95</u>		<u>8,607.59</u>
	<i><u>All Unpresented Cheques</u></i>			
21-Dec-2007	993461; Development 2007 Kingborough	1,080.00		
21-Dec-2007	993463; Development 2007 Ulverstone	480.00		
21-Dec-2007	993464; Development 2007 Smithton	130.00		
21-Dec-2007	993465; Development 2007 Burnie	130.00		
21-Dec-2007	993466; Development 2007 Penguin	130.00		
21-Dec-2007	993467; Development 2007 Wynyard	130.00		
14-Jan-2008	993469; Player insurance, Jan Feb Mar 08	<u>1,182.50</u>		
	<i>Total</i>	<u>3,262.50</u>		<u>5,345.09</u>
	<i><u>Outstanding Supplier Invoices - None</u></i>			
	<i>Total</i>	<u>0.00</u>		<u>5,345.09</u>
	<i><u>Outstanding Sales Invoices - None</u></i>			
19-Jan-2008	Squash Aust, 2007 Dunlop sponsorship	<u>263.07</u>		
	<i>Total</i>	<u>263.07</u>		<u>5,608.16</u>
