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TASMANIAN SQUASH RACKETS ASSOCIATION INC

**Minutes of Committee Meeting held on
20 July 2008 commencing at 1:30pm
at Eastside Squash Centre, Bellerive**

1. PRESENT

Mark de Vries, Michael Brown, Cheryl Unsworth, Melanie Dunn, Leon Barnett.

2. APOLOGIES

Chris Doig, Paul Harvey, Max Moorhouse, Julie Smith-Kingston.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

It was moved Michael Brown, seconded Melanie Dunn, "that the minutes of the previous meeting held on Sunday 18 May 2008 be confirmed".

All in favour. **CARRIED.**

4. BUSINESS ARISING FROM THE MINUTES

Business arising from the minutes to be covered in the review of the Operational Plan (forwarded by Chris Doig but not including KRA 4: Development & Participation) under General Business.

5. CORRESPONDENCE – INWARDS AND OUTWARDS

A list of emails and correspondence received was circulated prior to the meeting. It was moved Leon Barnett, seconded Michael Brown "that the correspondence list be accepted."

All in favour. **CARRIED.**

6. TREASURER'S REPORT

A Treasurer's report was submitted by Michael Brown. It was moved, Cheryl Unsworth and seconded Mark de Vries "that the Treasurer's report be accepted".

All in favour. **CARRIED.**

A general discussion followed the submission of the Treasurer's Report.

7. GENERAL BUSINESS

7.1 Operational Plan – Activities Update

The Committee went through the Operational Plan as updated by Chris Doig. Some items were discussed more extensively as follows:

KRA 1: Governance, Management and Commercial Interests

Strategic Priority – provide clearly defined governance

1.1.2.2. Keep an up to date record of members and current club officials.

Player lists and payments not received from Ulverstone and Parsons. Burnie has not provided a player list. There was some discussion about privacy issues and Mark de Vries is to draft up a privacy statement which will be placed on the website. Cheryl to follow-up player lists.

Strategic Priority – Public Image

1.4.5. Provide regular e-mail newsletters

Leon Barnett reported that the first newsletter has not yet been completed. There has been little response from North West Clubs, except for Ulverstone. Leon hopes to have the newsletter out by the end of August.

KRA 2: Elite Development

Strategic Priority – support Tasmanian Squash Academy

2.1.1.3. Tasmanian Team to play in AJC.

A report was submitted to the meeting by Chris Doig and following additional comments by Melanie Dunn it was moved Michael Brown, seconded Leon Barnett “that the Squash Tasmania committee approve the selection of Sarah Lindsay, Kate Lindsay, Brendan Ward, Cameron Ward and Rowan Pattison to represent Tasmania in the 13 year age group at the Australian Junior Championships and that Melanie Dunn be selected as Coach/Manager.” The matter of the use of reserves had also been clarified by Leon Barnett who contacted Squash Australia.

All in favour. **CARRIED.**

2.1.1.6. Tasmanian juniors to play in selected state championships

Melanie Dunn advised that the Tasmanian Squash Academy ES Squad attended the Victorian Junior Championships with good results. Sarah Lindsay won the U/13 girls event, and Kate Lindsay placed third. Huw Green won the plate in the boy’s U/13 event.

2.1.1.7. Tasmanian senior team to compete in National Teams Championships

Players have been asked to indicate availability. Michael Brown advised that the proposed Tasmanian team at the moment is Maggy Marshall, Gaye Mitchell and Mark de Vries. The fourth member to be advised. There is the question of eligibility of Maggy Marshall to compete and Michael has contacted Squash Australia to resolve this matter.

At the last meeting discussion was held about holding the 2009 National Team Championships in Tasmania with a venue to be decided. Leon Barnett said that the Devonport Club is well equipped to host these Championships and it is an opportunity to lift the profile of squash in Devonport. It was moved Michael Brown, seconded Cheryl Unsworth “that the Tasmanian venue for 2009 National Team Championships be Devonport subject to the provision of a budget for final consideration of the feasibility of holding the event.”

All in favour. **CARRIED.**

Leon to contact Squash Australia and provide a budget within 4 weeks for consideration by the Squash Tasmania committee.

2.1.4. Refereeing – provide referee(s) to NJS and AJC

A referee was not sent to the AJS. May not send a referee to AJC. Trevor Dooley to advise if he will be attending. Cheryl to follow-up.

KRA 3 Facilities, Competitions and Tournaments

Strategic Priority – Provide competitions

3.2.2. Provide assistance

Melanie Dunn reported that there have been a number of tournaments held around the state with a junior circuit being established. Competitions are made up of doubles and singles and graded tournaments. Around 30 to 40 entries each time and clubs are fostering a competitive spirit amongst their juniors. Parsons and Smithton tournaments are planned for August and October respectively.

8. OTHER BUSINESS

8.1 Travelling Expenses

It was moved Leon Barnett, seconded Michael Brown “that travelling expenses be increased from \$40 to \$50 for those Committee members travelling from the North & North West to attend meetings, as from the next meeting.” (This also applies to those travelling from the south to the North West to attend any meetings which may be scheduled.)

8.2 Level 2 Coaching

Leon raised the question of attaining Level 2 coaching qualifications. It is necessary for participants to complete General Principles and then travel to Victoria to complete the course. Jeff Wollstein to advise when there are sufficient numbers for the course to be undertaken. Melanie has completed her general principles and Leon is about to undertake his by correspondence.

8.3 Coaching Workshop

Cheryl submitted a report from Max Moorhouse following a coaching workshop held on Saturday 19 July. Six coaches from Hobart attended: Martin Blaschke, Julie Lindsay, Bill Cook, Robin Walker, Bob U'Ren and John Harding. Apologies received from Leon Barnett, Greg Ward and Terry Hall. It is proposed that a workshop be held in Devonport at a date to be decided. Leon and Max to discuss.

9. CLOSE OF MEETING

The meeting closed at 2:25pm.

The date and time of the next meeting to be advised.

Cheryl Unsworth
Secretary
unswdc@bigpond.net.au

TO BE CONFIRMED

Bank Reconciliation Report Tasmania Squash Assoc

19-Jul-2008

From : 10-May-2008 **To :** 19-Jul-2008

Date	Description	Debit	Credit	Balance
10-May-2008	Opening Balance			13,681.05
	<i>Credits to Account</i>			
2-Jun-2008	Interest stm 85		5.35	
21-Jun-2008	Eastside registration 2008		4,612.00	
1-Jul-2008	University registration 2008		390.00	
1-Jul-2008	TSA Sponsorship 2008		1,980.00	
1-Jul-2008	Interest stm 86		2.49	
4-Jul-2008	Kingborough registration 2008		888.00	
4-Jul-2008	Penguin registration 2008		928.00	
7-Jul-2008	Burnie registration 2008		704.00	
10-Jul-2008	Smithton registration 2008		<u>1,008.00</u>	
	<i>Total</i>		10,517.84	24,198.89
	<i>Debits to Account</i>			
13-May-2008	993480, Tas Open trophy engraving 2008	21.10		
28-May-2008	993481, Squash Aus AGM 2008	345.00		
28-May-2008	993482, Squash Aust reg May 08	644.88		
2-Jun-2008	993485, Web site name registraion	66.00		
2-Jun-2008	Bank fee stm 85	7.20		
3-Jun-2008	993484, Public liability insur 2008	1,919.50		
16-Jun-2008	993487, 2008 Development programs SRT	8,305.00		
23-Jun-2008	993488, 2008 Development programs TSA	1,980.00		
26-Jun-2008	993489, Player insurance, Jul Aug Sep 08	1,182.50		
1-Jul-2008	Bank fee stm 86	7.95		
8-Jul-2008	993486, Squash Aust reg June 08	<u>644.88</u>		
	<i>Total</i>	<u>15,124.01</u>		<u>9,074.88</u>
	<i>All Unpresented Cheques</i>			
18-May-2008	993483; Travel L Barnett, May meeting	40.00		
	<i>Total</i>	<u>40.00</u>		<u>9,034.88</u>
	<i>Outstanding Supplier Invoices - None</i>			
	<i>Total</i>	<u>0.00</u>		<u>9,034.88</u>
	<i>All Outstanding Sales Invoices</i>			
6-Jul-2008	159; Tas Squash Academy; Eastside registration 2008	164.00		
6-Jul-2008	160; Tas Squash Academy; University registration 2008	60.00		
19-Jul-2008	161; Wynyard Squash Racquets Assoc; Wynyard registration 2008	<u>800.00</u>		
	<i>Total</i>	<u>1,024.00</u>		<u>10,058.88</u>