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TASMANIAN SQUASH RACKETS ASSOCIATION INC
Minutes of Committee Meeting held on
16 March 2008 commencing at 1:30pm
at Eastside Squash Centre, Bellerive

1. PRESENT

Mark de Vries, Michael Brown, Cheryl Unsworth, Paul Harvey, Max Moorhouse, Julie Smith-Kingston.

2. APOLOGIES

Chris Doig, Melanie Dunn, Leon Barnett.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

It was moved Paul Harvey, seconded Michael Brown, "that the minutes of the previous meeting held on Sunday 20 January 2008 be confirmed".

All in favour. **CARRIED.**

4. BUSINESS ARISING FROM THE MINUTES

- Player Insurance - deferred as Mark de Vries is still investigating.
- Affiliation fees - clubs emailed by Chris Doig calling for 2008 affiliation fees. List of affiliated players from the Member Database to be forwarded by Cheryl.

5. CORRESPONDENCE - INWARDS AND OUTWARDS

A list of emails and correspondence received was circulated prior to the meeting. It was moved Michael Brown, seconded Mark de Vries "that the correspondence list be accepted."

All in favour. **CARRIED.**

6. TREASURER'S REPORT

A Treasurer's Report was submitted by Michael Brown. It was moved, Cheryl Unsworth and seconded Max Moorhouse "that the Treasurer's report be accepted".

All in favour. **CARRIED.**

The only comments made in relation to the report were that the \$10,000 grant (plus GST) has been received from the Department of Sport & Recreation. Max Moorhouse queried as to whether we had to pay GST. Michael replied that we are registered for GST and BAS reports have to be submitted.

7. GENERAL BUSINESS

7.1 Development & Participation Programs

Three proposals were tabled as follows:

1. Draft #4 of the 2008 Operational Plan be adopted as Squash Tasmania's 2008 Operational Plan and form the basis for the budget for 2008.
2. The Tasmanian Squash Academy's sponsorship of the programs identified in the Plan as being funded by the Tasmanian Squash Academy be accepted on the condition that the programs be delivered by the Academy.
3. The Tasmanian Squash Academy be appointed to deliver the Development and Participation Programs identified in the 2008 Operational Plan Draft #4. Payments are to be made to the Academy for the amounts identified in the Plan.

Discussion followed. Draft #3 had been submitted at a previous meeting. However Draft #4 had not been received by the Committee. It was moved Michael Brown "that an email vote be taken on Draft #4 when it was received". Seconded Paul Harvey. As long as Draft#4 was substantially similar to Draft #3, which has already been discussed by the Committee, Squash Tasmania will adopt Recommendation No 1 above, subject to majority vote by email.

All in favour. **CARRIED.**

In relation to Recommendation 2 above, it was moved Michael Brown and seconded Mark de Vries "that Squash Tasmania will adopt Recommendation 2 subject to approval of Recommendation 1". All in favour. **CARRIED.**

In relation to Recommendation 3 above and after some discussion about the widest possible delivery of the programs contained in the Operational Plan, it was moved Max Moorhouse, seconded Mark de Vries "that Squash Tasmania will approve Recommendation 3 subject to approval of Recommendation 1."

All in favour. **CARRIED.**

7.2 2008 Budget

It was moved Michael Brown and seconded Max Moorhouse "that we accept the 2008 Budget as presented".

All in favour. **CARRIED.**

It was also moved Paul Harvey and seconded Cheryl Unsworth "that the Treasurer be authorised to make payments in line with the budget".

All in favour. **CARRIED.**

There was some discussion on the travel subsidy which had been approved at a previous meeting. It was confirmed that clubs should subsidise their representatives attending the AGM and once elected to the Squash Tasmania committee, the petrol subsidy would be available for travel to general meetings.

8. OTHER BUSINESS

Some matters had been raised by email by both Max Moorhouse and Leon Barnett.

8.1 Squash Tasmania Website

Max indicated that we should promote the website address where possible, ie under the Squash Tasmania logo on letters, on entry forms etc. All agreed that it was an excellent idea.

8.2 Level 1 Coaching Course 20 - 21 September

Max asked that the Level 1 Coaching Course at Eastside in September be added to the Squash Tasmania calendar and this has already been done by Cheryl.

8.3 Squash Contacts

Max suggested we obtain a list of the squash contacts from each club and make it readily available similar to the Squash Australia contact list. This has been endeavoured previously and efforts will be made to gather the information again.

8.4 Squash Tasmania Newsletter

Both Max and Leon suggested a newsletter. All agreed that this was an excellent idea. Max suggested a one or two page format including reports from clubs and other interesting items, such as coaching courses etc. Max and Leon both have indicated they would be prepared to undertake this project, perhaps on a quarterly basis. A draft of the newsletter would be submitted to the Committee for approval and then distributed by the Secretary.

8.5 Position Descriptions

Max was concerned that position descriptions recently forwarded referred to the Development Manager acting as State Coaching Director. It was indicated to Max that this was an old document circulated by Chris Doig for discussion. It is envisaged that they will be tidied up over the next few meetings.

8.6 Meeting Venues

Leon raised the question of a more central location for meetings. For ease of arrangements, the meetings are generally planned around tournaments. One meeting is definitely set for Devonport in October (during the Devonport Open). The idea of conference calls/phone link ups was also floated with more discussion on this next meeting (Mark de Vries).

9. CLOSE OF MEETING

The meeting closed at 2:35pm. The next meeting will be held on Sunday 18 May 2008.

Cheryl Unsworth

Secretary

unswdc@bigpond.net.au

TO BE CONFIRMED

18/5/2008

Bank Reconciliation Report**Tasmania Squash Assoc**

15-Mar-2008

From : 11-Jan-2008 To : 15-Mar-2008

Date	Description	Debit	Credit	Balance
11-Jan-2008	Opening Balance			9,037.59
	<i><u>Credits to Account</u></i>			
1-Feb-2008	Interest stm 81		3.08	
4-Feb-2008	Ulverstone registration 2007		322.00	
6-Feb-2008	GST refund Dec 2007		273.00	
3-Mar-2008	Interest stm 82		2.36	
6-Mar-2008	Tas govt grant 2008		<u>11,000.00</u>	
	<i>Total</i>		11,600.44	20,638.03
	<i><u>Debits to Account</u></i>			
15-Jan-2008	993462, Development 2007 Devonport	430.00		
21-Jan-2008	993469, Player insurance, Jan Feb Mar 08	1,182.50		
29-Jan-2008	993464, Development 2007 Smithton	130.00		
31-Jan-2008	993463, Development 2007 Ulverstone	480.00		
1-Feb-2008	993461, Development 2007 Kingborough	1,080.00		
1-Feb-2008	Bank fee stm 81	7.20		
5-Feb-2008	993470, Travel P Harvey, Jan meeting	40.00		
27-Feb-2008	993471, Squash Tas AGM catering	105.00		
29-Feb-2008	993467, Development 2007 Wynyard	130.00		
29-Feb-2008	993472, Purchase Seal stamp	50.00		
3-Mar-2008	Bank fee stm 82	9.45		
6-Mar-2008	993465, Development 2007 Burnie	<u>130.00</u>		
	<i>Total</i>	3,774.15		<u>16,863.88</u>
	<i><u>All Unpresented Cheques</u></i>			
21-Dec-2007	993466; Development 2007 Penguin	130.00		
5-Mar-2008	993473; C Doig Airfare SA AGM 2008	353.00		
15-Mar-2008	993474; PO Box renewal 2008	<u>70.00</u>		
	<i>Total</i>	<u>553.00</u>		<u>16,310.88</u>
	<i><u>Outstanding Supplier Invoices - None</u></i>			
	<i>Total</i>	<u>0.00</u>		<u>16,310.88</u>
	<i><u>All Outstanding Sales Invoices</u></i>			
31-Dec-2007	153; Squash Australia; Dunlop sponsorship 2007	<u>263.07</u>		
	<i>Total</i>	<u>263.07</u>		<u>16,573.95</u>
