



**TASMANIAN SQUASH RACKETS ASSOCIATION INC**

**Minutes of Committee Meeting held on  
17 November 2007 commencing at 12 noon  
at Eastside Squash Centre, Bellerive**

**1. PRESENT**

Chris Doig, Mark de Vries, Michael Brown, Cheryl Unsworth, Paul Brewtnall, Melanie Dunn, Julie Smith-Kingston.

**2. APOLOGIES**

Jason Faulkner, Paul Harvey.

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

It was moved Melanie Dunn, seconded Michael Brown, "that the minutes of the previous meeting held on Sunday 22 September 2007 be confirmed".

All in favour. **CARRIED.**

**4. BUSINESS ARISING FROM THE MINUTES**

- A reminder was sent to clubs re member details (name, address, phone number, email address).
- State Government Grant - no response yet.

**5. CORRESPONDENCE - INWARDS AND OUTWARDS**

A list of emails and correspondence received was circulated prior to the meeting. Additional items were added taking the list up until the meeting date and a copy of the amended list was given to each committee member present.

**6. TREASURER'S REPORT**

A Treasurer's Report was presented and discussed by Michael Brown (copy attached). It was moved, Cheryl Unsworth and seconded Julie Smith-Kingston "that the Treasurer's report be accepted".

All in favour. **CARRIED.**

**7. GENERAL BUSINESS**

**7.1 2007 Operational Plan**

An update was circulated by Chris Doig. A further update will be provided prior to the next meeting.

**7.2 Player Insurance**

Mark de Vries has not completed enquiries. To report to next meeting.

### **7.3 Club Player Lists and Affiliation Payments**

Responses have been received from Smithton (no change in members), and Uni, Eastside and Kingborough (updated on database). No responses from Wynyard, Burnie, Ulverstone, Devonport and Parsons.

### **7.4 2007 Cash Flow Budget**

An approximate trading surplus of \$1500 projected for 2007. The committee agreed that the cash flow budget was a positive step for the accounting and estimating process. We will have a healthy bank balance but this is needed to cope with affiliation and insurance payments due prior to members paying their fees. Committee members asked to put forward their ideas re the use of the money ie refereeing courses, subsidising of trips etc.

### **7.5 State Grants Program**

Not all clubs applied for the incentive program. Payments of \$3850 for completed projects were approved with a further \$1150 to be distributed amongst the clubs. Comments sought from committee re distribution of balance - Cheryl: no real problem with distribution but don't agree with all clubs benefiting when they are not involved in the programs; Michael: distribute to all clubs; Mark: distribute to all clubs; Julie: bonus might give incentive to clubs to be more involved next year. It was moved, Cheryl Unsworth, and seconded Michael Brown "that payments be made to the clubs as per the spreadsheet circulated and the balance of funds be evenly distributed amongst clubs. Payments to be made after clubs make their final payments for 2007". All in favour. **CARRIED.**

### **7.6 2008 Operational Plan**

There was some discussion about the 2008 Operational Plan. Additional column added to identify the source of funding for each project. Any questions should be raised with Chris by email and put on the agenda for the next meeting. Depending on the result of the grant application, the budget may have to be redone.

### **7.7 Aaron Frankcomb**

Mark de Vries asked how we could support Aaron, the best squash export from Tasmania (pushing into top 50). Aaron has applied to the TIS for sponsorship as he is no longer involved with the AIS. Squash Tasmania cannot offer sponsorship but there could be an opportunity for publicity. ST may be able to assist with expenses if he was involved in, say, exhibition matches around the state. Exhibition matches are listed in the Strategic Plan for 2009. Mark to contact Aaron re his timetable and availability to volunteer his time, perhaps as an ambassador for the sport in Tasmania.

## **8. OTHER BUSINESS**

### **8.1 2008 Affiliation Fees**

A discussion was held regarding affiliation fees for next year. It was moved, Michael Brown and seconded, Julie Smith-Kingston, "that the motion contained in the minutes of the Annual General Meeting to increase affiliation fees by the CPI be suspended for 2008 and that affiliation fees for 2008 remain as for 2007 at \$30 (senior) and \$22 (junior). All in favour. **CARRIED.**

An email will be sent to clubs outlining the affiliation fees with a response required. Further discussion was held about outstanding affiliation fees.

## **9. CLOSE OF MEETING**

The meeting closed at 1:10pm. The next meeting will be held on Sunday 9 December at 1:30pm at the Eastside Squash Centre (One Day Open Tournament). Major agenda items will be the Budget and Operational Plan for 2008 so a recommendation can be made to the AGM that they be adopted. Player insurance will also be discussed.

**Cheryl Unsworth**

**Secretary**

[unswdc@bigpond.net.au](mailto:unswdc@bigpond.net.au)

**TO BE CONFIRMED**

**9/12/2007**

**Bank Reconciliation****Tasmania Squash Assoc**

15-Nov-2007

**From :** 11-Sep-2007 **To :** 15-Nov-2007 **Account :** General Account

<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
11-Sep-2007	Opening Balance			10,159.95
	<i>Credits to Account</i>			
19-Sep-2007	Kingborough registration 2007		88.00	
24-Sep-2007	University registration 2007		300.00	
24-Sep-2007	Eastside registration 2007		1,324.00	
24-Sep-2007	Burnie registration 2007		832.00	
24-Sep-2007	Parsons registration 2007		800.00	
24-Sep-2007	Eastside registration 2007		590.00	
1-Oct-2007	Interest stm 77		3.80	
29-Oct-2007	Kingborough registration 2007		110.00	
1-Nov-2007	Interest stm 78		<u>4.87</u>	
	<i>Total</i>		4,052.67	14,212.62
	<i>Debits to Account</i>			
1-Oct-2007	Bank fee stm 77	12.50		
6-Oct-2007	993447, Business Affairs 2007	66.55		
9-Oct-2007	993448, Player insurance, Oct Nov Dec 07	1,182.50		
15-Oct-2007	993449, Audit fees 2006	660.00		
31-Oct-2007	993452, GST Jul - Sep 2007	502.00		
1-Nov-2007	Bank fee stm 78	10.20		
2-Nov-2007	993450, SA Sep 2007 affiliation fees	606.39		
2-Nov-2007	993451, SA Nov 2007 affiliation fees	<u>606.39</u>		
	<i>Total</i>	<u>3,646.53</u>		<u>10,566.09</u>
	<i>Unpresented Cheques - None</i>			
	<i>Total</i>	<u>0.00</u>		<u>10,566.09</u>
	<i>All Outstanding Supplier Invoices</i>			
20-Dec-2006	3269; Tas Squash Academy; Development Program 2006, organisation + delivery (Total: 5,500.00 Paid: 4,402.40)	1,097.60		
	2007 State grant	<u>5,500.00</u>		
	<i>Total</i>	<u>6,597.60</u>		<u>3,968.49</u>
	<i>All Outstanding Sales Invoices</i>			
24-Aug-2007	147; Wynyard Squash Racquets Assoc; Wynyard registration 2007 (Total: 1,648.00 Paid: 800.00)	848.00		
9-Nov-2007	150; Tas Squash Academy; Eastside registration 2007	522.00		
9-Nov-2007	151; Tas Squash Academy; University registration 2007	<u>210.00</u>		
	<i>Total</i>	<u>1,580.00</u>		<u>5,548.49</u>