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TASMANIAN SQUASH RACKETS ASSOCIATION INC

**Minutes of Committee Meeting held on
Saturday 29 October 2011 Time: 9:30am
Meeting held at Eastside Squash Centre**

1. PRESENT

Chris Doig, Michael Brown, Cheryl Unsworth, Kent Harbutt (in person); Greg Ward, Leon Barnett (via skype).

2. APOLOGIES

Julie Smith-Kingston, Mark Noonan.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

It was moved Greg Ward, seconded Michael Brown "that the minutes of the previous meeting held on Saturday 24 September 2011 be confirmed".

All in favour. **CARRIED.**

4. BUSINESS ARISING FROM THE MINUTES

- Mark Noonan had requested that reference to Wynyard numbers be deleted (listed under Treasurer's report) as he said Wynyard numbers were up. The meeting did not accept this as it was agreed that at the time the figures were correct.

5. CORRESPONDENCE – INWARDS AND OUTWARDS

A list of emails and correspondence received was circulated prior to the meeting. It was moved Kent Harbutt, seconded Michael Brown "that the correspondence list be received."

All in favour. **CARRIED**

6. TREASURER'S REPORT

The Treasurer's report was circulated prior to the meeting. It was moved Kent Harbutt, seconded Cheryl Unsworth, "that the Treasurer's Report be received".

All in favour. **CARRIED.**

7. GENERAL BUSINESS

This meeting was dedicated to the Operational Plan and Budget for 2012. It was moved Leon Barnett, seconded Kent Harbutt that the report on the 2012 Operational Plan and Budget be received and opened for discussion.

7.1 Operational Plan and Budget 2012

Chris Doig gave an overview of the budget. Income is matched with expenditure. Affiliation fees will be estimated at the end of this year. The Sport & Recreation grant goes to squash in schools and totball programs.

- **KRAI – Participation and Membership**

Chris went through the items listed. Committee members agreed with figures and comments.

- **KRA2 – Facilities, Competitions and Tournaments**
Discussion of items listed. Squash Tasmania covers matrix costs. Other items listed are sponsored by the Tasmanian Squash Academy, Squash Australia or in kind. Kent Harbutt asked should centres provide information of any costs within centres. Chris Doig suggested a survey, which he will arrange and submit to the next meeting.
- **KRA3 – Player, Coach and Official Performance**
Discussion of items listed. There were incidental comments relating to entry fees for AJC 2012 and the provision of referees for the AJC. Paul Brewtnall, Greg Ward, Shane Nichols, Roy Baker and Andrew Strugnell recently qualified as club referees. Trevor Dooley is our only State referee. Squash Tasmania covers AJC entry fees and tops for players as well as entry fees and 2 shirts for senior players in the National Teams' Championships. Provision is also made to contribute to costs for referees at the AJC and National Junior Series.
- **KRA4 – Marketing and Communication**
Discussion of items listed. KRA 4 covers refereeing presentations and Coach Educator Communication (teleconferences).
- **KRA45 – Governance, Management and Commercial Interests**
Discussion of items listed. Michael Brown said that affiliation fees paid to Squash Australia should be \$3,200 and not \$2,500 as listed. Governance expenses (eg bank fees, web hosting, postage etc) to be checked. Michael said that with affiliation numbers down this year, we have managed due to previous year's surplus. Chris said that affiliation numbers have to increase. A short discussion followed regarding the Tasmanian Open for next year. We need someone to promote and obtain sponsors.

Following completion of discussion in relation to the Operational Plan and Budget it was moved Leon Barnett, seconded Michael Brown "That the report from the Tasmanian Squash Academy on the 2012 Operational Plan and Budget be received and that:

1. The 2012 Operational Plan and Budget be approved in principle and be subject to further discussion following the outcome of Squash Tasmania's State Grant application and a further review of 2012 membership estimates."

All in favour. **CARRIED.**

8. OTHER BUSINESS

Three reports had been circulated to the committee prior to the meeting.

8.1 2011 Tasmanian Teams Event

It was moved Kent Harbutt, seconded Cheryl Unsworth "that the report from the Tasmanian Squash Academy on 2011 Tasmanian Junior Teams Event be received and that,

1. The Tasmanian Teams event be included in the 2012 Calendar.
2. Teams will consist of two players from the same club.
3. The format will be 3 games, PAR 11 scoring, singles, reverse singles and doubles.
4. Clubs and players will be asked to support the 2012 event."

All in favour. **CARRIED.**

8.2 2012 Squash Tasmania Calendar

It was moved Michael Brown, seconded Cheryl Unsworth "that the Report from the Tasmanian Squash Academy on the 2012 Squash Tasmania Calendar be received and that:

1. The 2012 Squash Tasmania Calendar be approved and
 - a. The calendar be posted on Squash Tasmania's web site
 - b. The calendar be forwarded to Squash Australia and State Associations

- c. A poster be produced and emailed to clubs and players
 - d. The planner formatted calendar be emailed to clubs and players
2. Changes to event timing are not to be made without the approval of the Squash Tasmania Committee.

All in favour. **CARRIED.**

8.3 2011 Tasmanian Open Report

It was moved Leon Barnett, seconded Kent Harbutt, "that the report from the Tasmanian Squash Academy on the 2011 Tasmanian Open be received and that:

1. Total Squash Tasmania sponsorship of \$2,000 be approved for the 2011 Tasmanian Open Squash Tournament.
2. The balance of the prize money guarantee (\$5,000-\$2,000=\$3,000) be set aside to guarantee prize money for the 2012 Tasmanian Open.

All in favour. **CARRIED.**

8.4 Logo for AJC 2012

Leon advised that he had received logos from Trevor Smith for the AJC 2012. There was discussion about the wording to be used. The Committee agreed with using 'Squash Tasmania'.

8.5 Meeting of Performance Pathway Committee

Chris advised that there is a meeting between Squash Tasmania and Performance Pathway Committees to be held next weekend. Time to be advised. Chris commented to Greg and Leon that he was happy with their performance at the AJC and thanked them for their hard work.

8.6 Junior Rankings

Greg Ward had received an email from Gordon Young and a phone call from Kaye Reeves regarding Junior rankings. These had been sent off by Greg. He said that Devonport results also need to be sent. Results are important for rankings at junior events (NJS and AJC). Chris Doig said we need to tidy up this process.

9. CLOSE OF MEETING

The meeting closed at 10:20am. Next meeting is to be held on a date to be advised at Eastside and/or via Skype.

Cheryl Unsworth
Secretary
unswdc@bigpond.net.au
29/10/2011

TO BE CONFIRMED
/ /2011

**Bank
Reconciliation
Report**

Squash Tasmania

From : 23-Sep-2011 To : 27-Oct-2011

Date	Description	Debit	Credit	Balance
23-Sep-11	Opening Balance			11693.18
	<u>Credits to Account</u>			
1-Oct-11	Interest Oct 11		4.54	
11-Oct-11	Penguin registration 2011		363.00	
11-Oct-11	IHMF A Townley		<u>50.00</u>	
	<i>Total</i>		417.54	12110.72
	<u>Debits to Account</u>			
27-Sep-11	AJC 2011 Team entry refund	-812.00		
27-Sep-11	993626, AJC 2011 Sundry cash D Woodleigh	422.00		
28-Sep-11	993621, Ian Hocking certificates	44.00		
28-Sep-11	993627, AJC State Team Uniforms	1596.10		
30-Sep-11	993625, Eureka Tower AJC	254.50		
1-Oct-11	Bank fee Oct 11	13.15		
5-Oct-11	993611, Mel Dunn 2011 state coach confr	44.00		
5-Oct-11	993620, AJC 2011 M Dunn Met card	167.50		
7-Oct-11	993624, Nat Sports museum AJC	<u>165.00</u>		
	<i>Total</i>	<u>1894.25</u>		<u>10216.47</u>
<hr/>				
	<u>Unpresented Cheques - None</u>			
	<i>Total</i>	<u>0.00</u>		<u>10216.47</u>
<hr/>				
	<u>Outstanding Supplier Invoices - None</u>			
	Various	300.00		
	<i>Total</i>	<u>300.00</u>		<u>9916.47</u>
<hr/>				
	<u>Outstanding Sales Invoices - None</u>			
	Registrations	984.00		
	<i>Total</i>	<u>984.00</u>		<u>10900.47</u>
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Report to Squash Tasmania Committee

From: Manager Tasmanian Squash Academy

Subject: 2011 Tasmanian Teams Event

Background

Squash Tasmania's Strategic Plan includes the following statement.

“There will be a state junior and senior age based teams championship with each club/centre represented

- Each club to select representative teams
- The format will be similar to that used for Australian Championships
- Clubs will be seeded based on individual player rankings”

Squash Australia is currently reviewing the format of the Australian Junior Championships.

Discussion

The 2011 Tasmanian Teams Event was the first step in achieving the above strategic objective. The 2011 event was advertised as two separate events, the Tasmanian Junior Teams Event and the Tasmanian Open Teams Event. Both events were to be graded events, not age based as stated in our objective.

The event was not well supported by Tasmanian squash players. This was probably due to inadequate promotion and possibly because the event was introduced earlier than originally planned. The Tasmanian Open Teams event was cancelled as there were only two teams entered. The junior event proceeded as a one-day event. The results are attached.

The event provided an opportunity to trial the format of singles, reverse singles and doubles. All matches were 3 games using PAR 11 scoring. Each rubber, consisting of 5 matches using two courts for singles and reverse singles matches, was completed within the 45 minute time allocation. The format was well received by the players.

It is proposed to run the event again in 2012. It will probably be run as a graded event as we currently have insufficient players to run an aged based event.

Recommendation

That the Report from the Tasmanian Squash Academy on 2011 Tasmanian Junior Teams Event be received and that:

1. The Tasmanian Teams event be included in the 2012 Calendar
2. Teams will consist of two players from the same club
3. The format will be 3 games PAR 11 scoring, singles, reverse singles and doubles
4. Clubs and players will be asked to support the 2012 event

Chris Doig

Manager

Tasmanian Squash Academy

22nd October, 2011

TASMANIAN JUNIOR TEAMS

held at the

Eastside Squash Centre

25th September 2011

Division 1

1st Liam Woodleigh-Hardinge & Harry Bird

2nd Jack Hudson & Aidan McGinniss

3rd Jacob Yates & Jacob Machin

4th Kelcey Pitt & Harriette Kiddie

Division 2

1st Sarah Jaros & Maya Jaros

2nd Adam Coombe & Hannah Coombe

3rd Thomas Birbeck & Callum Dungey

Report to Squash Tasmania Committee

From: Manager Tasmanian Squash Academy

Subject: 2012 Squash Tasmania Calendar

Background

The 2012 planner has been broadly circulated and has been reviewed after comments were received.

Discussion

The 2012 Calendar is attached in planner format. This format may be of assistance to readers for personal planning. After approval it will be converted to single page Word format and a poster produced.

Recommendation

That the Report from the Tasmanian Squash Academy on the 2012 Squash Tasmania Calendar be received and that:

1. The 2012 Squash Tasmania Calendar be approved and
 - a. The calendar be posted on Squash Tasmania's web site
 - b. The calendar be forwarded to Squash Australia and State Associations
 - c. A poster be produced and emailed to clubs and players
 - d. The planner formatted calendar be emailed to clubs and players
2. Changes to event timing are not to be made without the approval of the Squash Tasmania Committee.

Chris Doig

Manager

Tasmanian Squash Academy

22nd October, 2011

Report to Squash Tasmania Committee

From: Manager Tasmanian Squash Academy

Subject: 2011 Tasmanian Open Report

Background

The Tasmanian Open was run as a PSA/WISPA event for the second consecutive year at Eastside Squash from the Thursday, 14th July, to Sunday, 17th July, 2011. In 2010 the event was funded by the Tasmanian Squash Academy and Squash Australia. This year Squash Tasmania also contributed towards the prize money and we received grants from Events Tasmania and the Clarence City Council.

The Tasmanian Squash Academy has not been successful in securing sponsorship for the event. In 2010 a marketing company was not successful in sourcing sponsorship and in 2011 a club member

undertook this task but his success was limited to a grant from Clarence City Council for the hire of seating for the event.

The event is now established as part of the Australian Professional Squash Circuit leading up to the Australia Open.

Discussion

Prize money for this year's event was US\$5,000 for the men and US\$4,000 for the ladies. These are the minimum prize values for the Australia Squash Tour Events and the minimum specified by PSA and WISPA. The players do not pay an entry fee or pay for practice courts.

The Tasmanian Squash Academy paid for the air fares, expenses and accommodation of two National Referees. Squash Australia funded a third referee. A Club Referee training course was run in conjunction with the event. Some existing Club Referees were also able to update their qualification.

Squash Tasmania guaranteed up to \$5,000 towards the prize money, Squash Australia contributed \$4,000, Clarence City Council \$900 and a Grant was received from Events Tasmania for \$3,000. All figures are exclusive of GST. Geoff Lucas from Blacksnake Publishing assisted in preparing posters, event tickets and arranging printing. He also acted as event photographer. The Tasmanian Masters assisted by providing a canteen and tournament administration.

The event was advertised in Tasmania through email and the distribution of a poster prepared by Blacksnake Publishing. No pre event media advertising was undertaken.

The event received excellent publicity. Maggy Marshall was interviewed on Water Boys HOFM radio and by Peter Newlands on ABC Radio. Chris Doig, tournament director was interviewed on Southern Cross Radio News. Articles were published in the Mercury throughout the tournament. Clarence City Council Alderman, John Peers represented the Mayor and assisted Squash Tasmania's Treasurer, Michael Brown, at the presentation of trophies.

A financial summary for the 2011 Tasmanian Open is attached. Notes are made adjacent to the item costs. It will be recommended that the \$3,000 received from Events Tasmania be retained by Squash Tasmania. The balance of Squash Tasmania sponsorship of the event is, therefore, \$2,000. This year the Eastside Open was conducted in parallel with the Tasmanian Open. The Eastside Open is not discussed in this report.

Recommendation

That the Report from the Tasmanian Squash Academy on the 2011 Tasmanian Open be received and that:

1. Total Squash Tasmania sponsorship of \$2,000 be approved for the 2011 Tasmanian Open Squash Tournament.
2. The balance of the prize money guarantee (\$5,000-\$2,000=\$3,000) be set aside to guarantee prize money for the 2012 Tasmanian Open.

Chris Doig
Manager
Tasmanian Squash Academy
22nd October, 2011

2011 Tasmanian Open Actual Cost

	(Excl. GST)	
Income		
Cash Sponsorship	-	
Events Tasmania Grant		3,000 retained by Squash Tasmania
Ticket sales	900.00	
Squash Australia Contribution	4,000.00	
Squash Tasmania Contribution	5,000.00	
City of Clarence Grant for Seating	900.00	
Tasmanian Squash Academy Court Hire Sponsorship	-	
Squash Balls supplied by PSA/WISPA	600.00	
	<u>11,400.00</u>	
Expenses		
Seating	900.00	
Prize money	7,680.00	
PSA Registration and other fees	-	Invoice not received from Squash Australia
WISPA Registration and other fees	-	Invoice not received from Squash Australia
International transaction fees		Invoice not received from Squash Australia
Return postage of Squash Australia material	-	Not required
Squash Balls used	300.00	
Referees expenses	510.00	Accommodation and daily allowance
Court Hire	800.00	
Court Hire - Practice Courts	1,300.00	
Between match entertainment	-	
Event advertising	40.00	Printing of tickets and posters
Streaming Costs	-	
Sponsors Meals and Beverages	-	
Liquor Licence	-	Masters paid licence
Talent Squad Accommodation	800.00	
Program	-	Not produced
	<u>11,430.00</u>	
Profit (Loss)	-\$ 30.00	