



TASMANIAN SQUASH RACKETS ASSOCIATION INC

**Minutes of Committee Meeting held on
22 September 2007 commencing at 12 noon
at Eastside Squash Centre, Bellerive**

1. PRESENT

Chris Doig, Mark de Vries, Michael Brown, Cheryl Unsworth, Jason Faulkner, Melanie Dunn.

2. APOLOGIES

Julie Smith-Kingston, Paul Harvey.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

It was moved Jason Faulkner, seconded Michael Brown, "that the minutes of the previous meeting held on Sunday 22 July 2007 be confirmed".

All in favour. **CARRIED.**

4. BUSINESS ARISING FROM THE MINUTES

- **Affiliation & Insurance (6.2)** - A reminder to be sent to Clubs re contact details. These details are required for insurance purposes. Mark de Vries to follow-up insurance procedures.
- **Strategic Plan (7.2)** - The Strategic Plan has been forwarded to both Clubs and Committee for comment. No comments have been received since the last Committee meeting.

5. CORRESPONDENCE - INWARDS AND OUTWARDS

A list of emails and correspondence received up until 18 September was circulated prior to the meeting. Additional items were added taking the list up until the meeting date and a copy of the amended list to be forwarded with the minutes.

6. TREASURER'S REPORT

A Treasurer's Report was presented and discussed by Michael Brown (copy attached). It was moved, Cheryl Unsworth and seconded Jason Faulkner "that the Treasurer's report be accepted".

All in favour. **CARRIED.**

The Treasurer reported that the audit for 2006 has now been completed indicating an operating loss of \$1230. A review of the current Cash Flow Budget is required and Chris Doig undertook to complete and circulate this.

7. GENERAL BUSINESS

7.1 State Grants Program

It is a requirement of the State Grants Program that a progress report be submitted to Sport and Recreation, Tasmania. Each item in the report prepared by Chris Doig was reviewed. Amendments, as discussed by the committee, will be made and the report forwarded. A copy of the report to be emailed to Clubs. The grant application and reporting process is very labour intensive and the committee expressed its appreciation for the efforts made by Chris. A grant application for 2008 is currently being prepared.

7.2 National Teams Championships

The National Teams Championships were held in Queensland from 14 - 16 September with the home state winning the event. Representatives from Tasmania were Maggy Marshall, Melanie Dunn, Jason Faulkner and Mark de Vries. Gaye Mitchell and Paul Brewtnall were originally attending with Maggy and Jason but had to withdraw for personal reasons. Whilst Maggy was the only member of the Tasmanian team to win a match, all enjoyed the experience and the chance to play against some of the top players in Australia.

8. OTHER BUSINESS

No other business was discussed.

9. CLOSE OF MEETING

The meeting closed at 1:50pm. The next meeting will be held on the weekend of the Devonport Open (26 - 28 October). The actual day (Saturday 27th or 28th) and time of the meeting to be confirmed.

Cheryl Unsworth

Secretary

unswdc@bigpond.net.au

TO BE CONFIRMED

/10/2007

Bank Reconciliation Report Tasmania Squash Assoc

21-Sep-2007

From : 11-Jul-2007 To : 21-Sep-2007

Date	Description	Debit	Credit	Balance
11-Jul-2007	Opening Balance			9,134.89
	<i>Credits to Account</i>			
20-Jul-2007	Smithton registration 2007		1,396.00	
1-Aug-2007	Interest		3.50	
8-Aug-2007	Penguin registration 2007		890.00	
13-Aug-2007	Ulverstone registration 2007		710.00	
17-Aug-2007	Wynyard registration 2007		800.00	
3-Sep-2007	Interest		3.91	
19-Sep-2007	Kingborough registration 2007		88.00	
	<i>Total</i>		3,891.41	13,026.30
	<i>Debits to Account</i>			
23-Jul-2007	993444, P Harvey travel May 07 meeting	40.00		
27-Jul-2007	993442, Player insurance, Jul Aug Sep 07	1,182.50		
1-Aug-2007	Bank fee	9.10		
1-Aug-2007	993443, J Faulkner travel Jul 07 meeting	40.00		
1-Aug-2007	993445, GST Apr - Jun 2007	16.00		
3-Aug-2007	993427, P Brewtnall Travel Mar 07 meeting	40.00		
7-Aug-2007	993440, Squash Aus AGM 2007	479.56		
7-Aug-2007	993441, SA July 2007 affiliation fees	606.39		
9-Aug-2007	993446, National teams entry 2007	352.00		
3-Sep-2007	Bank fee	12.80		
	<i>Total</i>	2,778.35		10,247.95
	<i>All Unpresented Cheques</i>			
6-May-2007	993436; J Faulkner travel May 07 meeting	40.00		
	<i>Total</i>	40.00		10,207.95
	<i>Outstanding Supplier Invoices - None</i>			
	<i>Total</i>	0.00		10,207.95
	<i>All Outstanding Sales Invoices</i>			
23-Jun-2007	140; Tas Squash Academy; University registration 2007	300.00		
23-Jun-2007	141; Tas Squash Academy; Eastside registration 2007	1,324.00		
	<i>Total</i>	1,624.00		11,831.95
