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TASMANIAN SQUASH RACKETS ASSOCIATION INC
Minutes of Committee Meeting held on
28 September 2008 commencing at 1:30pm
at Eastside Squash Centre, Bellerive

1. PRESENT

Chris Doig, Mark de Vries, Michael Brown, Cheryl Unsworth, Melanie Dunn, Max Moorhouse.

2. APOLOGIES

Leon Barnett, Julie Smith-Kingston.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

It was moved Michael Brown, seconded Melanie Dunn, "that the minutes of the previous meeting held on Sunday 20 July 2008 be confirmed".

All in favour. **CARRIED.**

4. BUSINESS ARISING FROM THE MINUTES

- Affiliation fees – Parsons still outstanding.
- Business arising from the minutes to be covered as part of the Operational Plan Update.

5. CORRESPONDENCE – INWARDS AND OUTWARDS

A list of emails and correspondence received was circulated prior to the meeting. It was moved Michael Brown, seconded Max Moorhouse "that the correspondence list be accepted."

All in favour. **CARRIED.**

6. TREASURER'S REPORT

A Treasurer's report was submitted by Michael Brown. It was moved, Max Moorhouse and seconded Cheryl Unsworth "that the Treasurer's report be accepted".

All in favour. **CARRIED.**

A short discussion followed the tabling of the Treasurer's Report.

7. GENERAL BUSINESS

7.1 A Structure for Future Success

Chris went through a presentation pertaining to a structure for future success. Details included funding available (a lot on offer although the processes are difficult and not always successful). Chris' idea is that each club should have a representative on the Squash Tasmania committee. This may mean meetings in other centres (perhaps following tournament rosters). However, It was felt that it is not necessary to have face to face contact all the time. Some things could be handled electronically - perhaps telephone conferences. A constitutional review is required and Chris and Mark will be working on that. There will need to be more focus on northern clubs who are not affiliated with Squash Tasmania. The Sport & Recreation grant application requires representation in each telephone district. A proposal to introduce another membership category (registered player) for all players using affiliated squash centres was discussed.

7.2 Strategic Plan

The Strategic Plan is due for an update. The idea is for both the committee and clubs to look at it and submit fresh ideas – a review of goals and performance indicators. There was general discussion about the Strategic Plan and whether it should be altered. Max said he was happy with what was contained in the Strategic Plan. Michael suggested the KRA's (Key Result Areas) be re-ordered with Development and Participation becoming KRA 1 – will show the clubs what directly affects them eg School programs. There was general discussion about the method of getting information to clubs. A newsletter has been planned by Leon and Max but clubs seem disinterested. Preparing and circulating a newsletter is a lot of work. Chris is going to forward statistics to Max to incorporate into a newsletter article. The Strategic Plan and Operational Plan (and updates) can be found on the website. Chris suggested that these should be more easily accessible.

7.3 Operational Plan Update

As the meeting time was limited the Operational Plan was emailed to the committee for perusal and any questions should be referred to Chris. Chris to do a separate document on discussion points for Strategic and Operational Plans for committee members.

7.4 SAEOG Meeting Invoice (Squash Australia Executive Officers' Group)

Squash Australia have distributed costs of a recent SAEOG meeting to the States. An invoice has been received for \$814.65 inc GST which was not included in our budget. Max said it was important to have a representative from Tasmania at these meetings. It was moved Michael Brown and seconded Max Moorhouse "that the invoice for \$814.65 from Squash Australia be approved for payment".

All in favour. **CARRIED.**

8. OTHER BUSINESS

8.1 National Teams Championship 2009

This was discussed at the previous meeting. Leon was to submit a proposal/budget for approval by the Committee. This will be listed for discussion at the next meeting on 26 October 2008 in Devonport.

8.2 National Teams Championship 2008

Gaye Mitchell, Maggy Marshall, Michael Brown and Mark de Vries represented Tasmania at the NTC in Canberra from 19-21 September. The team finished 6th overall, finishing above Western Australia.

8.3 Junior Tournament Circuit

The junior tournament circuit is going well. The recent tournament at Parsons was successful with 22 entrants. There is a Smithton tournament coming up within a few weeks.

8.4 Australian Junior Championships

Melanie Dunn gave an update on how the juniors were doing at the AJC in Perth. Results available on website <http://www.ajc2008perth.com.au/>

9. CLOSE OF MEETING

The meeting closed 3:00pm. The next meeting will be held during the Devonport Open on Sunday 26 October. Time to be confirmed (depending on matches).

Cheryl Unsworth
Secretary
unswdc@bigpond.net.au

TO BE CONFIRMED
26/10/2008

Bank Reconciliation Report Tasmania Squash Assoc

28-Sep-2008

From : 11-Jul-2008 **To :** 27-Sep-2008

Date	Description	Debit	Credit	Balance
11-Jul-2008	Opening Balance			9,074.88
	<i>Credits to Account</i>			
23-Jul-2008	Wynyard registration 2008		800.00	
30-Jul-2008	Ulverstone registration 2008		644.00	
1-Aug-2008	Interest stm 87		3.39	
4-Aug-2008	Devonport registration 2008		1,164.00	
8-Aug-2008	ATO gst refund		941.00	
19-Aug-2008	University registration 2008		60.00	
19-Aug-2008	Eastside registration 2008		164.00	
1-Sep-2008	Interest stm 88		<u>4.67</u>	
	<i>Total</i>		3,781.06	12,855.94
	<i>Debits to Account</i>			
22-Jul-2008	993483, Travel L Barnett, May meeting	40.00		
1-Aug-2008	Bank fee stm 87	18.10		
26-Aug-2008	993490, National teams 2008 entry	370.00		
27-Aug-2008	993491, National juniors 2008 entry	544.00		
1-Sep-2008	Bank fee stm 88	<u>10.80</u>		
	<i>Total</i>	<u>982.90</u>		<u>11,873.04</u>
	<i>All Unpresented Cheques</i>			
18-Aug-2008	993492; National juniors 2008 refereeing	165.00		
23-Sep-2008	993493; Business Affairs 2008	<u>70.40</u>		
	<i>Total</i>	<u>235.40</u>		<u>11,637.64</u>
	<i>All Outstanding Supplier Invoices</i>			
22-Sep-2008	T1; Michael Brown; National teams 2008 travel subsidy	263.75		
22-Sep-2008	T2; Mark DeVries; National teams 2008 travel subsidy	263.75		
22-Sep-2008	T3; Maggy Marshall; National teams 2008 travel subsidy	263.75		
22-Sep-2008	T4; Gaye Mitchell; National teams 2008 travel subsidy	<u>263.75</u>		
	<i>Total</i>	<u>1,055.00</u>		<u>10,582.64</u>
	<i>All Outstanding Sales Invoices</i>			
23-Sep-2008	163; Squash Australia; National teams 2008 travel subsidy	1,160.50		
23-Sep-2008	164; Kingborough; Kingborough registration 2008	<u>88.00</u>		
	<i>Total</i>	<u>1,248.50</u>		<u>11,831.14</u>