



**TASMANIAN SQUASH RACKETS ASSOCIATION INC**  
**Minutes of Committee Meeting Held on**  
**Sunday 18 March 2007 commencing at 11:45am**  
**at Eastside Squash Centre, Bellerive**

**1. PRESENT**

Chris Doig, Mark de Vries, Michael Brown, Cheryl Unsworth, Paul Brewtnall.

**2. APOLOGIES**

Julie Smith-Kingston, Melanie Dunn, Jason Faulkner, Paul Harvey.

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

It was moved Michael Brown, seconded Mark de Vries, "that the minutes of the previous meeting held on Sunday 19 November 2006 be confirmed".

All in favour.        **CARRIED.**

**4. BUSINESS ARISING FROM THE MINUTES**

Outstanding Affiliation Fees - discussion carried over. This topic is to be listed as a specific agenda item for the next meeting. Background to this item is to be forwarded to the committee members.

**5. CORRESPONDENCE - INWARDS AND OUTWARDS**

A list was circulated of emails and correspondence received (copy attached) which is self-explanatory. Copies of listed items are available on request. Chris requested the list be circulated to the committee one week prior to the meeting.

**6. TREASURER'S REPORT**

A Treasurer's Report was presented by Michael (copy attached). It was moved, Cheryl Unsworth and seconded Paul Brewtnall, "that the Treasurer's report be accepted".

All in favour.        **CARRIED.**

Michael drew attention to the fact that there are outstanding affiliation fees for Parsons and New Town not listed in the report. See Business Arising above. The Committee approved the reimbursement of \$90 to Michael Brown for the webhost4life renewal.

## 7. GENERAL BUSINESS

### 7.1 Reimbursement of Committee Travel Costs

Discussion was held re the reimbursement of costs for committee members travelling to attend meetings. Paul Brewtnall indicated he would be happy for subsidisation for one way of his trip. Chris Doig raised the possibility of sharing vehicles but Paul said it was not usually practical with people travelling at different times and staying overnight etc. It was decided to allow \$40 per vehicle, per meeting. A motion was put forward as follows:

"A subsidy of \$40 per vehicle, which travels to attend a committee meeting of Squash Tasmania, to be paid subject to confirmation of the budget for 2007."

Moved Paul Brewtnall, second Mark de Vries. All in favour. **CARRIED.**

Michael indicated that a tax invoice from a petrol station is required before payment is made.

### 7.2 Tasmanian Squash Academy Payment Claim

As indicated in previous minutes, the Tasmanian Squash Academy was contracted by Squash Tasmania to undertake Development and Participation Programs detailed in the Strategic Plan. A report has been submitted to the Department of Sport & Recreation concerning the grant. Approval for payment sought as detailed in the email dated 8 March 2007 from Chris Doig.

Moved, Michael Brown and seconded Paul Brewtnall, "that the payment of \$3,440 + GST to the Tasmanian Squash Academy be approved." All in favour. **CARRIED**

### 7.3 Review of Strategic Plan

The Strategic Plan for 2007 needs to be reviewed prior to the next grant application. A copy will be sent to all clubs when we have an updated contact list. A payment of fees procedure has been sent to all clubs - one response received to date from Kingborough.

### 7.4 2007 Cash Flow and Estimates

Michael Brown initiated general discussion on the 2007 Strategic Plan and whether anything needs to be done in relation to whom is going to implement the projects involved. Issues discussed included having suitable qualifications and insurances.

A motion was put as follows:

"The Tasmanian Squash Academy be invited to submit a proposal for provision of Development and Participation Programs (KRA 4) as detailed in the 2006-2010 Strategic Plan and 2007 Operational Plan."

Moved Michael Brown, seconded Mark de Vries. All in favour. **CARRIED.**

### **7.5 Letter in support of Ulverstone Club**

Terry Hall requested Squash Tasmania write a letter of support in relation to the Central Coast Council's proposed plans for the Ulverstone Squash Club. A letter was drafted by Mark de Vries which Cheryl sent to all the Councillors on the Central Coast Council. A copy was forwarded to Terry Hall who was extremely satisfied. It is hoped that it will be of some benefit.

## **8. OTHER BUSINESS**

### **8.1 State Teams**

Paul Brewtnall has been in discussion with 'Sportspower' and 'Mainsafe' concerning some sponsorship for the national team, eg shirts and screen printing.

### **8.2 Meeting dates**

These were proposed as follows:

Sunday 27 May	1:30 pm	Eastside
Sunday 22 July	1:30pm	Eastside
Sunday 23 September		Eastside (time to be advised)
Sunday 21 October		Devonport (time to be advised)
Sunday 9 December	1:30pm	Eastside

### **8.3 Areas of interest**

Committee members to contact Chris indicating their areas of interest (eg Paul Brewtnall - national team - see above)

## **9. CLOSE OF MEETING**

The meeting closed at 12:45pm. The next meeting will be held at 1:30pm on Sunday 27 May at the Eastside Squash Centre.

**TO BE CONFIRMED  
27/5/2007**

**Cheryl Unsworth**

**Secretary**

[unswdc@bigpond.net.au](mailto:unswdc@bigpond.net.au)

**Bank Reconciliation  
Report****Tasmania Squash Assoc**

18-Mar-2007

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**From : 1-Jan-2007 To : 17-Mar-2007 Account : General Account**

<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
1-Jan-2007	Opening Balance			13,772.25
	<i>Credits to Account</i>			
2-Jan-2007	Interest		4.12	
1-Feb-2007	Interest		5.08	
1-Mar-2007	Interest		<u>4.27</u>	
	<i>Total</i>		13.47	13,785.72
	<i>Debits to Account</i>			
2-Jan-2007	Bank fee	8.20		
31-Jan-2007	993422, Player insurance, Jan Mar Apr 07	1,182.50		
1-Feb-2007	Bank fee	5.55		
19-Feb-2007	993423, Brisbane travel, P Brewtnall	575.10		
1-Mar-2007	Bank Fee	5.55		
8-Mar-2007	993425, GST Oct - Dec 2006	308.00		
8-Mar-2007	993426, Post box renewal 2007	<u>65.00</u>		
	<i>Total</i>	<u>2,149.90</u>		<u>11,635.82</u>
	<i>All Unpresented Cheques</i>			
20-Dec-2006	993424; Brisbane travel, S Hunt	<u>273.00</u>		
	<i>Total</i>	<u>273.00</u>		<u>11,362.82</u>
	<i>All Outstanding Supplier Invoices</i>			
1-Jul-2006	Renewal; Michael Brown; Webhost4life renewal	90.00		
20-Dec-2006	3269; Tas Squash Academy; Development Program 2006, organisation + delivery	<u>5,500.00</u>		
	<i>Total</i>	<u>5,590.00</u>		<u>5,772.82</u>
	<i>All Outstanding Sales Invoices</i>			
2-May-2004	MS-1; Mitchell Scatchard; 2003 state team	<u>227.81</u>		
	<i>Total</i>	<u>227.81</u>		<u>6,000.63</u>

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